

**BOARD OF SUPERVISORS MEETING
SIXTH MEETING, 2021 SESSION (6)
JANUARY 26, 2021**

The Buena Vista County Board of Supervisors met in special session on Tuesday, January 26, 2021 at 8:30 A.M. in the Boardroom with Chairman Snyder presiding, and the following members present: Altena, Huseman, Merten, and Ringgenberg, and with Auditor Susan Lloyd as clerk for the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Huseman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Engineer Bret Wilkinson presented his request to purchase a VH side-dump semi-trailer from Vander Haag's, Inc., in the amount of \$49,200. Wilkinson was told by three manufacturing companies that the price would be going up 15-20%, so he would like to purchase now. Motion by Ringgenberg, second by Huseman, to approve the purchase of a 34' **VH side-dump semi-trailer**, from Vander Haag's, Inc., in the amount of \$49,200. Carried.

Secondary Road Report: Trucks were out on Sunday and early this morning, due to the snow, and the motor graders were out today also; they have been working on equipment, as they have had several breakdowns; Wilkinson stated that Todd Anderson started on the 18th.

Motion by Merten, second by Altena, to approve the **minutes** of 1/19/21 as printed, and the following **reports:** Recorder's Report of Fees Collected (Oct-Dec), December minutes of BV County Solid Waste Commission, CB Household Hazardous Waste Agency Audit Report-FY'20, and BV County Solid Waste Commission Audit Report-FY'20. Carried.

Motion by Huseman, second by Ringgenberg, to approve and authorize the Chair to sign the **Jt. DD #19-26** invoice for Marty Mauer Tiling, for work order S-13-2020, in the amount of \$1,767.00, for tile repairs. Carried.

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the **Jt. DD #16-30-92** invoice for Quality Drainage Solutions, LLC, for work order S-03-2020, in the amount of \$10,300.00, for tile extensions and riveted pipe. Carried.

Motion by Ringgenberg, second by Huseman, to approve and authorize the Chair to sign the **Jt. DD #83** invoice for Heinsohn Digging & Tiling, for work order BV-07-2020, in the amount of \$300.00, for beaver dam removal. Carried.

Motion by Altena, second by Ringgenberg, to approve and authorize the Chair to sign the **Jt. DD #3 & 3 Extension** invoice for Heinsohn Digging & Tiling, for work order BV-10-2020, in the amount of \$350.00, for beaver dam removal. Carried.

Env Health/Zoning Director Kim Johnson presented information on a request for a Minor S/D for the Anderson Family Living Trust, in Section 2 Brooke Township. Motion by Merten, second by Huseman, to approve and authorize the Chair to sign **Resolution #2021-01-26-A** Minor S/D for the Anderson Family Living Trust, in Section 2 Brooke Township. Carried.

RESOLUTION 2021-01-26-A

WHEREAS the Anderson Family Living Trust has presented a preliminary and final plat (of survey) on the following described property:

DESCRIPTION: LOT H

A TRACT OF LAND LOCATED IN THE WEST HALF OF THE NORTHEAST FRACTIONAL QUARTER (W ½ NE FRAC. ¼) OF SECTION 2, TOWNSHIP 93 NORTH, RANGE 38 WEST OF THE 5TH P.M., BUENA VISTA COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) corner of the Northeast Quarter of the Northeast Fractional Quarter (NE ¼ NE Frac. ¼) of said Section 2; Thence South 00° 18' 16" West, along the East line of the Northeast Fractional Quarter (NE Frac. ¼), 32.62 feet to the Point of Beginning; Thence North 88° 25' 57" West, 1570.26 feet; Thence North 00° 48' 20" East, 126.62 feet; Thence North 26° 46' 35" East, 137.80 feet; Thence North 00° 51' 38" East, 206.38 feet; Thence South 88° 12' 48" East, 77.3 feet; Thence North 72° 39' 38" East, 80.07 feet; Thence North 01° 56' 06" East, 94.18 feet; Thence North 87° 43' 19" West, 330.32 feet; Thence South 05° 14' 04" West, 55.35 feet; Thence North 89° 48' 00" West, 356.98 feet; Thence South 00° 12' 23" East, 369.10 feet; Thence South 89° 56' 33" East, 196.57 feet; Thence South 06° 05' 12" East, 179.38 feet; Thence South 88° 17' 52" East, 1821.66 feet to the East line of the Northeast Fractional Quarter (NE Frac. ¼); Thence North 00° 18' 16" East, along said East line, 28.00 feet to the Point of Beginning.

Hereafter known as Lot H in Section 2, Township 93 North, Range 38 West of the 5th P.M., Buena Vista County, Iowa.

Tract contains 7.12 acres and is subject to all easements of record.

DESCRIPTION: LOT K

A TRACT OF LAND LOCATED IN THE NORTHEAST FRACTIONAL QUARTER (NE FRAC. ¼) OF SECTION 2, TOWNSHIP 93 NORTH, RANGE 38 WEST OF THE 5TH P.M., BUENA VISTA COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Beginning at the Southwest (SW) corner of the Northwest Quarter of the Northeast Fractional Quarter (NW ¼ NE Frac. ¼) of said Section 2; Thence South 89° 23' 56" East, along the South line of said Northwest Quarter of the Northeast Fractional Quarter (NW ¼ NE Frac. ¼), 494.95 feet; Thence South 00° 00' 00" West, 25.26 feet; Thence South 89° 20' 20" East, 335.22 feet; Thence North 06° 05' 12" West, 179.38 feet; Thence North 89° 56' 33" West, 196.57 feet; Thence North 00° 12' 23" West, 369.10 feet; Thence North 89° 23' 56" West, 611.16 feet to the West line of said Northwest Quarter of the Northeast Fractional Quarter (NW ¼ NE Frac. ¼); Thence South 00° 13' 42" West, along said West line, 519.75 feet to the Point of Beginning.

Hereafter known as Lot K in Section 2, Township 93 North, Range 38 West of the 5th P.M., Buena Vista County, Iowa.

Tract contains 8.22 acres and is subject to all easements of record.

DESCRIPTION: LOT J

A TRACT OF LAND LOCATED IN THE NORTH HALF OF THE NORTHEAST FRACTIONAL QUARTER (N ½ NE FRAC. ¼) OF SECTION 2, TOWNSHIP 93 NORTH, RANGE 38 WEST OF THE 5TH P.M., BUENA VISTA COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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Thence North 86° 12' 54" West, 123.49 feet; Thence North 37° 01' 05" West, 236.62 feet to the North line of the Northeast Fractional Quarter (NE Frac. ¼); Thence North 89° 43' 52" West, 1219.65 feet to the Point of Beginning.

Hereafter known as Lot J in Section 2, Township 93 North, Range 38 West of the 5th P.M., Buena Vista County, Iowa.

Tract contains 34.77 acres and is subject to all easements of record.

WHEREAS, the final plats meet with the approval of the Board subject only to the following if any:
Access easements shall be granted to Lot K across Lot J.

NOW THEREFORE, BE IT RESOLVED by the Buena Vista County, Iowa Board of Supervisors that:

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Tract contains 34.77 acres and is subject to all easements of record; are hereby accepted subject to the following if any; **Access easements shall be granted to Lot K across Lot J.**

BE IT FURTHER RESOLVED that this Resolution shall be affixed to the final plat of:

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and copies of said final plats shall be of record in the appropriate County offices.

PASSED, APPROVED AND ADOPTED this 26th day of January, 2021.

/s/ Kelly Snyder, Chair Board of Supervisors...../s/ Susan K. Lloyd, County Auditor

Mike Pertzborn, Tony Pertzborn, and Barb Wetherell, from Stille, Pierce and Pertzborn Agency, along with Team Leader Account Manager Ryan Brunner and Account Manager Adam Dolan, Wellmark, were present (virtually) for the discussion on health insurance rates. Also present for the discussion were Tyler Van Houten, Mark Van Hooser (virtually), Bret Wilkinson, Kathy Croker, and Yvonne Sandhoff. Mike Pertzborn reviewed the County's Annual Report and claims history. The total increase for the Wellmark portion of our insurance this year is 10.87%. Brunner and Dolan went in to more detail as to the increase in our rate, basically due to the high drug costs. Mike Pertzborn presented a couple options that the Board may want to consider in making changes to the health plan, in order to reduce the 10.87% increase down to an 8.27% increase. The information has been passed along to Tom Schuetz, Alera Group, the County's Third-Party Administrator, who will be scheduling a time to meet with the Board, and will make a recommendation on the self-funded portion of the health insurance before rates will be set for FY'22.

The time arrived for the joint meeting with Calhoun and Sac Counties, with Drainage Engineer Brian Blomme. Present from Calhoun County was Auditor Batz, and Supervisors Becker, Jacobs, and Legore. Present from Sac County was Auditor Dowling, Deputy Auditor Renee Roland, and Supervisors Drake, Wilhelm, and Wissler. Blomme had shared a job description and Resolution to hire an Assistant to the Drainage Engineer, and asked that each

county pass a motion approving said resolution. **BV County:** Motion by Altena, second by Ringgenberg, to approve and authorize the Chair to sign Resolution #2021-01-26-B, Agreeing to the Hiring of an Assistant to the Drainage Engineer, by Calhoun, Sac, and Buena Vista Counties. Carried.

Calhoun County: Motion by Becker, second by Jacobs, to approve the Resolution for the Hiring of an Assistant to the Drainage Engineer. Carried. **Sac County:** Motion by Drake, second by Wissler, to approve the Resolution for the Hiring of an Assistant to the Drainage Engineer. Carried.

RESOLUTION #2021-01-26-B

WHEREAS, the Boards of Supervisors for Buena Vista County, Calhoun County, and Sac County, as trustees for drainage districts in said counties, have entered into an agreement under Iowa Code Chapter 28E to share the services of a Drainage Engineer, and

WHEREAS, paragraph 2 of the agreement provides that the drainage engineer and any necessary employees shall be employees of Buena Vista County, but that the selection and salary of such personnel shall be a joint decision of the counties, and

WHEREAS, the Boards of Supervisors agree that an additional employee is necessary for the ongoing completion of work by the drainage engineer.

BE IT THEREFORE RESOLVED that the Boards of Supervisors for Buena Vista County, Calhoun County, and Sac County, as trustees for drainage districts in said counties, agree to the hiring of an additional employee to assist the drainage engineer in the completion of the engineer's duties, subject to the following terms:

1. The new position shall be titled, "Assistant to the Drainage Engineer".
2. The employee will be a full-time employee, receive a regular wage and be subject to the benefits, rights and responsibilities set forth in the Buena Vista County Employee Handbook. Benefits include fringe benefits such as health insurance, retirement contributions, and paid time off. Benefits for the purpose of this agreement shall also include any costs associated with worker's compensation or unemployment claims.
3. The job summary, including responsibilities, duties, and qualification and skills requirements shall be as indicated in "Attachment A" to this agreement.
4. The costs associated with this position shall be divided and allocated among the drainage districts as provided for in the drainage engineer sharing agreement. To the extent that costs are unable to be divided and allocated, the costs shall be shared equally among the members to the agreement. Costs shall include salary and benefits associated with the position, as well as any other reasonable expenses contemplated and provided for by the drainage engineer sharing agreement
5. The advertisement of and applications for this position shall be completed in accordance with statutory notice requirements, including but not limited to Iowa Code Chapter 35C.
6. The Boards of Supervisors for Buena Vista County, Calhoun County, and Sac County, as trustees for drainage districts in said counties, shall have the opportunity to jointly select and interview applicants. Any decision to hire a particular applicant and the annual wage for said applicant shall be made by a subsequent joint action of the Boards.

7. All other provisions of the drainage engineer sharing agreement not specifically addressed herein are applicable as it relates to the additional employee.

Passed and approved this 26th day of January, 2021.

/s/ Kelly Snyder, Chair Board of Supervisors

Motion by Merten, second by Wissler, to direct Drainage Engineer Brian Blomme to work with all three County Auditors to get the ad to the newspapers, advertising for an **Assistant to the Engineer**, and to publish for two weeks in each county's official newspapers. Ayes: All in BV, Calhoun, and Sac Counties. Nays: None. Carried.

Motion by Ringgenberg, second by Drake, setting the **Drainage Department service rate** at \$100/hour, for services provided to Drainage Districts under the jurisdiction of the Buena Vista, Calhoun, and Sac County Board of Supervisors, acting as Trustees for the District. Ayes: All in BV, Calhoun, and Sac Counties. Nays: None. Carried.

Motion by Wissler, second by Legore, to approve the **rate** of \$120/hour for services provided for applications of constructions across established drainage districts and established multi-county drainage districts (utility agreements). Ayes: All in BV, Calhoun, and Sac Counties. Nays: None. Carried.

The joint BV, Calhoun, and Sac conference call ended at 10:40 a.m.

Drainage Engineer Brian Blomme requested that the Board appoint a member to the BV, Calhoun, Sac County Shared Drainage Engineer Board. Calhoun's representative is Jacobs, Sac County's representative is Wilhelm. Motion by Ringgenberg, second by Huseman, to appoint Merten as BV County's representative for the **BV, Calhoun, Sac County Shared Drainage Engineer Board**, with Snyder as alternate. Carried.

Conservation Director/Weed Commissioner Greg Johnson (virtually) presented an IDOT Special Roadway Maintenance Agreement, for spraying weeds along the State roadways. There is no change to the agreement from 2020. The same roads will be sprayed: Hwy 3, Hwy 7, Hwy 71, and Hwy 110. Motion by Ringgenberg, second by Merten, to approve and authorize the Chair to sign the 2021 **IDOT Special Roadway Maintenance Agreement**. Carried.

Veterans Service Officer Dave Andrews notified the Auditor that the Veterans Commission voted to increase their number of members from three to five. Motion by Merten, second by Ringgenberg, to appoint Nicole Diischer and Gar Otto, as new members of the **Veterans Affairs Commission**, with their terms expiring 6/30/2024. Carried.

Auditor Susan Lloyd informed the Board of several outstanding checks payable to Verizon that need to be voided and reissued, as they have not been received by the company. Motion by Ringgenberg, second by Huseman, to authorize the Auditor to **void and reissue** the following checks, and to reissue them: #307991 (180.06), #308406 (\$180.06), #308015 (60.00), #308447 (\$60.00), #308405 (\$303.13), #308407 (\$82.92), #308409 (\$101.77), #308448 (25.00), #308449 (\$25.00), #308651 (\$257.90), #308410 (\$65.15), #308652 (\$748.40), #308685 (\$180.00), 308297 (\$10.00), #308650 (36.46), and #308408 (641.56). Carried.

The Board revisited the Families First Coronavirus Response Act (FFCRA) and Expanded FMLA, to determine if they wanted to extend it beyond January 31. A call was placed to County Attorney Paul Allen to ask for his recommendation. Allen stated that as far as the FFCRA, his recommendation was to continue on with what we have been doing, as we don't want employees coming to work sick. Allen stated that the extended FMLA, which is up to twelve

weeks at 2/3 pay, is more problematic, and didn't have an opinion on this. Merten commented that at some point the employees should be taking their sick leave. Assessor Kathy Croker commented that it is a precaution and respect for everyone else, that employees don't want to stay home, and right now, her office can't afford to have employees out sick now. Motion by Huseman, second by Ringgenberg, to extend the **Families First Coronavirus Response Act (FFCRA) and Expanded FMLA** through February, 2021, and then revisit the subject again.

Carried.

Motion by Ringgenberg, second by Merten, to approve and authorize the Chair to sign the **Engagement Letter of Northland Securities as Placement Agent**, for the issuance of General Obligation Capital Loan Notes. Carried.

There being no further business, motion by Merten, second by Ringgenberg, to adjourn the meeting at 11:28 a.m. until Tuesday, February 2 at 8:30 a.m. for a regular session.