

**BOARD OF SUPERVISORS MEETING
TWENTY-EIGHTH MEETING, 2021 SESSION (28)
JUNE 22, 2021**

The Buena Vista County Board of Supervisors met in regular session on Tuesday, June 22, 2021 at 8:30 A.M. in the Boardroom with Chairman Snyder presiding, and the following members present: Altena, Huseman, Merten, and Ringgenberg and with Deputy Auditor Sharon Henkel as clerk for the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Huseman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Secondary Roads Report: C-63 asphalt is finished; ready to begin shouldering and painting. 460th Street, west of Hwy 7, will have a closure for a few days coming up as two culverts are being torn out and replaced. Hard surfaced roads have been mowed once now. Aluminum culvert was delivered out to 150th Avenue this morning before traffic. Merten mentioned installation of a destination light at the airport intersection. Wilkinson discussed that he expects 2 retirements this coming winter.

Motion by Ringgenberg, second by Huseman, to approve the **minutes** of 6/15/21 as corrected, today's **claims approval list**, **stamped drainage warrant register**, and the following **reports**: June Emergency Management Commission minutes. Carried.

Motion by Huseman, second by Altena, to approve and authorize the Chair to sign **Resolution #2021-06-22-A** Joint Drainage Districts of Clay, Buena Vista, Dickinson, and Palo Alto Counties Levy Assessments. Carried.

RESOLUTION #2021-06-22-A

Joint Drainage Districts: 22 Main Open Ditch; 22 Branch 19-9; 22 Branch 76; 22 Branch 79; 22 Branch 183; 14-42 198; 14-42 243E; and 64 Clay, Buena Vista, and Palo Alto Counties

The Joint Board of Supervisors of Clay, Buena Vista, Dickinson, and Palo Alto counties acting as Trustees hereby prepare to levy the following assessments on the above-named drainage districts.

WHEREAS, there are now insufficient funds to cover costs of maintenance and repairs to said drainage districts.

BE IT THEREFORE RESOLVED, by the Buena Vista County Board of Supervisors that there is hereby levied against all land tracts, real estate highway or railroads in Buena Vista County, Iowa the following:

		Actual Cash Bal	Original Assessment	Assessment %	Total Assessment	Remaining Balance	Clay	Buena Vista	Palo Alto	Dickinson
51132	22 MOD	-\$1,165	\$24,043	50	\$12,022	\$10,857	\$10,625	\$143	\$1,254	
51134	22 Br 19-9	-\$896	\$4,934	45	\$2,220	\$1,324	\$782		\$1,438	
51160	22 Br 76	-\$71	\$437	50	\$219	\$148	\$3		\$216	
51161	22 Br 79	-\$1,671	\$6,404	45	\$2,882	\$1,211	\$479		\$2,403	
51030	22 Br 183	-\$133	\$5,234	12	\$628	\$495	\$628			
51019	14-42 198	-\$300	\$27,087	5	\$1,354	\$1,054	\$1,354			
51020	14-42 243E	-\$335	\$16,652	10	\$1,665	\$1,330	\$1,665			
51074	64	-\$55	\$9,190	18	\$1,654	\$1,599	\$1,494			\$160

BE IT FURTHER RESOLVED, that said assessments be so levied per current classification schedule with a date of Levy set for September 1, 2021 due and payable upon notice through September 30, 2021 without interest. If paid after September 30, 2021, the assessment becomes delinquent and interest and penalties accrue the same as for delinquent real estate taxes as provided by IA Code 468.55. Any assessment on any tract of land, parcel, or lot within the district which is computed at less than \$5.00 shall be fixed at \$5.00 as provided by Iowa Code Section 468.50.

The above and foregoing resolution was adopted by the Board of Trustees of Buena Vista County this 22nd day of June, 2021.

Ayes: Altena, Huseman, Merten, Ringgenberg, and Snyder
 Nays: None

/s/ Kelly Snyder, Chair, BV County Board of Supervisors...../s/ Sharon Henkel, Deputy County Auditor

Auditor Susan Lloyd requested that the Board authorize an appropriation adjustment, moving \$110.00 from Fund #2010 Debt Service-Capital Project Loan Fund, Dept. 93, to Fund #2015 LEC Debt Service Fund, Dept. 79, due to increased annual fees for services and interest on the LEC Debt Service. Motion by Ringgenberg, second by Altena, to approve and authorize an **appropriation change**, moving \$110.00 from Fund #2010 Debt Service-Capital Project Loan Fund, Dept. 93, to Fund #2015 LEC Debt Service Fund, Dept. 79, due to increased annual fees for services and interest on the LEC Debt Service. Carried.

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the **payroll change notices** for the non-elected department heads, for the FY'21 salary increases. Carried.

Env Health/Zoning Director Kim Johnson presented Ordinance #5.11 Tanning Beds, for the 1st Reading. Motion by Merten, second by Ringgenberg, to approve the 1st reading of **Ordinance #5.11 Tanning Beds**, waiving the physical reading of the document, and to set the 2nd reading of Ordinance #5.11, for July 6, 2021 at 9:00 a.m. Carried.

EMA Director Aimee Barritt updated the Board on the use of the **CARES Act Funds**. The Board was presented with a list of projects completed to date with those funds. Among those completed projects was the 20 AEDs purchased to replace unsupported AEDs and now we are compatible with those of BVRMC. We met our timelines for our reimbursement requests. There are still funds available to be used. Emergency Management is wanting to purchase an Incident Command trailer with restrooms which includes everything they would need to be set up at a scene and be fully functional. Barritt will have Dickinson County bring their Incident Command trailer to view and discuss later this summer. She will let the Board know when the date is set. Other discussion by Barritt was to inform the Board of how we can begin to use the **ARPA Covid Relief Funds**. Barritt said once we get a committee set, the committee

should form a plan within the next few months to be implemented using the ARPA rules. ARPA funds use requires progress reports and what economic impact the use of funds will have.

Motion by Ringgenberg, second by Altena, to appoint the following members to the **ARPA-COVID State & Local Recovery Fund Planning Committee**: Aimee Barritt, Julie Sather, Susan Lloyd, Kory Elston, Greg Johnson, Bret Wilkinson, Joe Keller, Paul Merten and Rhonda Ringgenberg. Carried.

Conservation Director/Weed Commissioner Greg Johnson requested the budgeted transfer of \$10,000 from General Basic to Conservation Land Acquisition Trust Fund. Motion by Merten, second by Ringgenberg, to authorize the Auditor to **transfer** \$10,000 from General Basic to Conservation Land Acquisition Trust Fund, which is in the current budget. Carried.

Conservation Director/Weed Commissioner Greg Johnson requested that the Board Designate/Commit a portion of the General Basic Fund from FY'21 to be used in FY'22 for park maintenance and improvement projects. Motion by Huseman, second by Ringgenberg, to approve **Resolution #2021-06-22-B BVCCB Designating/Committing Ending Fund Balance from FY'21 for a Specific Purpose**. Motion Carried.

RESOLUTION 2021-06-22-B

**Buena Vista County Board of Supervisors
Designating/Committing Ending Fund Balance from Fiscal Year 2021 for a Specific Purpose**

WHEREAS, Buena Vista County Conservation Board was appropriated funds to be used for administration and maintenance of parks and management of the Little Sioux Bait Shop in Buena Vista County, which were received into the General Fund for expenditure, and

WHEAEAS, Due to record flood events in 2018 and 2019 at the Linn Grove Dam Area, which caused significant damage to the property, and

WHEREAS, a portion of those funds were not expended in FY' 21 on other park projects due to anticipated expenditures for the Linn Grove Dam Area Repairs until a General Obligation Bond was secured for the project, and

WHEREAS, The Buena Vista County Conservation Board has requested a carry-over of unspent funds to be utilized in FY'22 for park maintenance and improvement projects.

NOW THEREFORE BE IT RESOLVED, by the Buena Vista County Board of Supervisors, that \$80,000 in the General Fund ending fund balance is hereby designated and committed for expenditure on park maintenance and improvement projects.

PASSED AND APPROVED this 22th day of June, 2021.

/s/ Kelly Snyder, Chair, Board of Supervisors.....Attest: Sharon Henkel, Deputy County Auditor

Conservation Director/Weed Commissioner Greg Johnson gave a department update. On 6/12/2021, they had an open house at BV County Park to show the updates that have been made. 70 people attended which made for a good turnout. Lodge and cabins are busy every weekend with no weekend openings until the end of August. Roads are built for the Linn Grove campground and will hopefully have a soft opening in July once the electric is hooked up. They still have concrete patios to pour and

landscaping to do before it fully opens. Weed Department: The two employees are busy and out spraying noxious weeds on roads and ditches.

Motion by Ringgenberg, second by Huseman, to authorize the Auditor to establish Special Revenue Fund **#0033 ARPA-COVID State & Local Recovery Fund**. Carried.

The Board took up the discussion of **funding of private non-profit organizations**. The Board will wait for Paul Allen for a new compliant application form, and for the Auditor to prepare a budget amendment for July, 2021, regarding those allocations. No actions were taken today.

The Board **recessed** their meeting at 10:30 a.m. until their 7:00 p.m. meeting with the Board of Health, at the East Richland Annex Building Public Meeting Room.

The Board resumed their meeting at 7:00 p.m. attending the Board of Health monthly meeting. with the following Board members present: Huseman, Merten, Snyder and Ringgenberg. Absent: Altena. The meeting was called to order. Environmental Health Director Kim Johnson gave the update on the **Food and Lodging 28E Agreement**. The Board of Health along with all present Supervisors voted to approve the continuance of the 28E Agreement.

There being no further business, motion by Ringgenberg, second by Huseman, to adjourn the meeting at 7:46 p.m. until Tuesday, June 29 at 8:30 a.m. for a special session. Carried.