

**BOARD OF SUPERVISORS MEETING
THIRTY-SECOND MEETING, 2021 SESSION (32)
JULY 27, 2021**

The Buena Vista County Board of Supervisors met in special session on Tuesday, July 27, 2021 at 8:30 A.M. in the Boardroom with Chairman Snyder presiding, and the following members present: Altena, Huseman, Merten, and Ringgenberg and with Auditor Susan Lloyd as clerk for the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Huseman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Engineer Bret Wilkinson asked the Board if they wanted to make any changes to the **county farm leases**. The county currently has cash rent for the Whitney Pit and crop share for the Hayes Pit. The consensus of the Board was to leave the Hayes Pit crop share as is, with no changes. Wilkinson stated that he sent the current cash rent farm lease for the Whitney Pit to County Attorney Paul Allen, to review. Merten commented that if there was going to be any changes to the lease, the current lease would have to be terminated by the end of August. Wilkinson stated that Allen is reviewing the lease and will suggest changes to the verbiage.

Secondary Roads Report: They are still hauling gravel, mowing, and working on cross-road culverts; the road pullup on 230th Ave. is almost done; Wilkinson stated that RAGBRAI went pretty good at Alta, and traveling on BV County roads.

The Chair opened the public hearing for the first **FY'22 budget amendment**. Notice was published as required. No written objections have been submitted and no objections were offered during the hearing. Motion by Merten, second by Ringgenberg, to close the public hearing. Carried.

Motion by Ringgenberg, second by Huseman, to approve the **FY'22 budget amendment** as published, to authorize the Chair to sign the Budget Amendment certification, and to approve the following appropriations:

Increase activity	1000	ARPA Fund (0033)	Dept 59	\$200,000	
Increase activity	1520	ARPA Fund (0033)	Dept 59	\$10,000	
Increase activity	3040	ARPA Fund (0033)	Dept 59	\$100,000	
Increase activity	3110	ARPA Fund (0033)	Dept 59	\$30,000	
Decrease activity	3300	General Basic Fund (0001)	Dept 98	-\$5,000	
Decrease activity	3400	General Basic Fund (0001)	Dept 98	-\$13,396	
Decrease activity	3410	General Basic Fund (0001)	Dept 98	-\$36,000	
Decrease activity	6120	Rural Basic Fund (0011)	Dept 98	-\$3,500	
Decrease activity	6310	General Basic Fund (0001)	Dept 98	-\$8,762	
Decrease activity	6320	General Basic Fund (0001)	Dept 98	-\$55,250	
Increase activity	6110	General Basic Fund (0001)	Dept 22	\$80,000	
Increase activity	6320	ARPA Fund (0033)	Dept 59	\$50,000	
Increase activity	9010	ARPA Fund (0033)	Dept 59	\$100,000	
Increase activity	9100	ARPA Fund (0033)	Dept 59	\$400,000	
Increase activity	0210	CLAT Fund (0027)	Dept 22	\$150,000	
Increase activity	0220	COVID Fund (0032)	Dept 58	\$173,168	
Increase activity	0220	ARPA Fund (0033)	Dept 59	\$1,015,477	
Increase activity	0220	Capital Projects Loan (1520)	Dept 22	\$353,617	Carried.

Cara Elbert, NW IA Planning, was present for her appointment virtually, to review the bids that were received for the North Raccoon River Watershed project. Also present virtually was Engineer Lou Wehrspann, WHKS, and Engineer Kevin Griggs, EOR Engineering. Twelve bids were received on the project: B & S Tiling & Excavation, Lake City, IA (\$757,993.00), Healy Excavating, Lake View, IA (\$881,176.50), Reding's Gravel & Excavating Co., Algona, IA (\$891,625.00), H & H Construction & Development, LLC, Miles, IA (\$903,109.00), Bedrock Gravel, Inc., Schleswig, IA (\$929,063.30), Anderson Drainage & Excavation, Rutland, IA (\$931,581.00), Mount Farm Drainage, LLC, Riverton, IA (\$956,134.84), BD Construction Services, LLC, Spencer, IA (\$968,836.60), McCarty Custom Inc., Linn Grove, IA (\$982,105.00), Schmillen Construction, Inc., Marcus, IA (\$1,099,447.50), Horizon Building Services, LLC, Council Bluffs, IA (\$1,102,795.00), and Fenton Construction, Inc., Sioux City, IA (\$2,477,045.00). The bids were all checked for errors, and those that were found, didn't change the low bid on the project. The engineers recommended that the Board accept the low bid from B & S Tiling & Excavation, Lake City, IA. Motion by Huseman, second by Altena, to accept the low bid of B & S Tiling & Excavation, Lake City, IA, in the amount of \$757,993.00, for the four **North Raccoon River Watershed** projects, and to authorize the Chair to sign the contracts, when they available. Carried.

Env Health/Zoning Director Kim Johnson prepared a letter for the Board to sign and send to the City of Albert City, terminating the contract with them for zoning, effective November 1, 2021. Johnson informed the Board that the City of Albert City pays BV County \$2,500/year for the contracted services. Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the letter to the **City of Albert City**, terminating the contract with them for zoning services, effective November 1, 2021. Carried.

Env Health/Zoning Director Kim Johnson presented the Board with various **job descriptions** for her position, and informed the Board that her last day of work would be December 17, 2021. Zoning is under the Board of Supervisors and Environmental Health is under the Board of Health. Johnson stated that the position could be split between two people, or kept together. The Board prefers keeping the two positions together. Johnson asked the Board when they would like her to advertise and get someone hired to train before she left. The consensus of the Board was to develop a job description and advertise, accepting applications beginning September 1. Johnson stated that the flood plain needs to be updated, zoning ordinances updated, and the comp plan updated.

Conservation Director/Weed Commission Greg Johnson gave department updates to the Board. **Weed Department:** Johnson stated that 951 miles of county roads have been sprayed, with another 21 spray days, they hope to be done. The DOT contract for spraying along the State roads is done. Johnson stated that there were three weed complaints this year. **Conservation Department:** They have been busy. The South Shelter is now open. Johnson stated that the Cabin and Lodge are booked every weekend until the middle of October. Johnson informed the Board that they are waiting for the power box to arrive for the Linn Grove Campground, and he hopes they can open there August 1. **Linn Grove Dam Project:** Johnson stated that the project will be going out for bid in December, with mobilization in the Spring, with a completion time frame of April-June, 2023, which will be four years from the declaration of the disaster. Johnson stated that 85% of the total cost will be reimbursed, and he is also looking at a couple of grants. Johnson informed the Board that once costs have been obligated, it can be submitted to FEMA for reimbursement, that we don't have to wait until the whole amount has been spent. **Bait Shop:** They have been busy at the Bait Shop in Linn Grove.

County Attorney Paul Allen reviewed the economic development application that he prepared, to be sent out to the private non-profit organizations that requested funds from the county. The application must show what the public purpose is and how the organization would qualify as economic development for the county. Motion by Merten, second by Ringgenberg, to approve the **economic development application**, to be sent out to the private non-profit organizations that were requesting funds from the

county, with a deadline to submit them to the county by September 10, for the Supervisors to review at their meeting on September 14. Carried.

Motion by Merten, second by Huseman, to approve the minutes of 7/20/21 as corrected, and the following reports: Quarterly Recorder's Report of Fees Collected (Apr-June), June Conservation Board minutes, June NWIPDC Policy Council minutes, June NWIPDC Transportation Policy Committee minutes, NW IA YES Center June & July financials, June VA Commissioner meeting minutes. Carried.

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the DD #101 Application for Payment #1 for McCarty Custom, Inc., in the amount of \$4,676.40, for cleanout and repairs. Carried.

Motion by Huseman, second by Altena, to accept the Assessor's recommendation for allowance of the 2021 Homestead/Military Credit List, the 2021 Disabled Veterans Homestead Credit List, the 2021 Business & Property Tax Credit List (BPTC), and the disallowance lists of sixteen 2021 Homestead Tax Credits, as per Iowa Code Section 425.3. Carried.

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the Jt. DD #22 allocation claim to the Clay County Revolving Drainage Fund, in the amount of \$3,314.00. Merten stated that he doesn't agree with Clay County charging all of the joint drainage districts an amount to help pay their IDDA dues. Ayes: Altena, Huseman, Ringgenberg, Snyder. Nays: Merten. Motion carried.

Motion by Merten, second by Altena, to approve and authorize the Chair to sign the Jt. DD #14-42 allocation claim to the Clay County Revolving Drainage Fund, in the amount of \$2,208.00. Ayes: Altena, Huseman, Ringgenberg, Snyder. Nays: Merten. Motion carried.

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the Jt. DD #16-30-92 claim to Sac County, for June work orders, in the amount of \$1,050.00. Carried.

Supervisor Meeting Reports: Ringgenberg updated the Board on the ARPA Committee meeting that she attended.

There being no further business, motion by Ringgenberg, second by Merten, to adjourn the meeting at 11:50 a.m. until Tuesday, August 3 at 8:30 a.m. for a regular session. Carried.