

**BOARD OF SUPERVISORS MEETING  
FIRST MEETING, 2022 SESSION (1)  
JANUARY 3, 2022**

The Buena Vista County Board of Supervisors met for the first meeting of the 2022 session on Monday, January 3, 2022 at 8:30 A.M. in the Boardroom with Chairman Snyder presiding, and the following other members present: Huseman, Merten, and Ringgenberg, and with Deputy Auditor Sharon Henkel as clerk for the meeting. Absent: Altena.

Prior to the start of today's meeting, Supervisors Merten and Huseman completed the **count of cash in the Treasurer's** office.

Motion by Ringgenberg, second by Merten, to approve today's agenda as printed. Carried.

Motion by Merten, second by Huseman, to approve the **minutes** of the 12/28/21 meeting as printed. Ayes—Huseman, Merten, Ringgenberg, and Snyder. Nays—none. Carried.

Motion by Ringgenberg, second by Merten, to adjourn the **2021 session**. Ayes—Huseman, Merten, Ringgenberg, and Snyder. Nays—none. Carried.

The first order of business for the 2022 session was election of the Chairman of the Board and Vice-chair. Chairman Snyder called for nominations for **Chairman of the Board of Supervisors** and for **Vice-Chairman**. Motion by Huseman, second by Ringgenberg, to nominate Merten as Chairman of the Board of Supervisors and Snyder as Vice-Chairman for 2022. The vote on the Chairman and the Vice-Chairman was: Ayes—Huseman, Merten, Ringgenberg, Snyder. Nays—none. Carried.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Huseman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Motion by Huseman, second by Ringgenberg, that **Robert's Rule of Order Revised** (2011) shall govern the proceedings of the Buena Vista County Board of Supervisors, including the use of a second for all motions. Carried.

**Official Newspapers**

Having received a request for official newspaper designation from each, motion by Ringgenberg, second by Snyder, to designate the following as official newspapers for legal publications for 2022: Storm Lake Pilot-Tribune, The Storm Lake Times, and Buena Vista County Journal, and to direct the Auditor to publish all motions of the Board, any actions resulting in a consensus of the Board, on a quarterly basis - the list of claims paid from the minutes of the Board meetings, and annually - the list of salaries paid. Carried.

**Secondary Road Report:** County Engineer Bret Wilkinson addressed the board today seeking guidance on signage on 90<sup>th</sup> Avenue, north of Hwy 7, which will be the road for entering into the new **Early Education School** opening up tomorrow January 4, 2022. He suggested dropping the speed limit on 90<sup>th</sup> Avenue from 55 mph to 35 mph and then to 25 mph when sign is flashing. This would require the need to purchase a flashing 25 mph speed sign which has its own control box for the west side of the road traveling south. It was suggested that it would be good if the school could be the operator of the control box similar to how it is up by Sioux Central School in Sioux Rapids. They need to decide good placement of the sign as well. The city of Storm Lake would obviously put in the same type of flashing

speed sign with control box on the south side of the Early Education School for north bound traffic. Bret suggested having a stepdown sign of 45 mph after the 55 mph so no one is slamming on their brakes to slow down. Merten suggested that the entire stretch of 90<sup>th</sup> Ave from C49 to Hwy 7 be reduced to 45 mph. The expense should not be all county but the signage project should be shared between county, city and school. We also cannot have any parents parking on the highway itself to drop off their children. The parking lot at the school will need to accommodate drop off. The City of Storm Lake has jurisdiction over the east side of road traveling north and the county has jurisdiction over the west side of the road traveling south. Bret has already met with the city regarding the matter. He will move forward on the project. He also would like to redo our road maintenance agreement with the City of Storm Lake. Bret has made a verbal agreement with the city, that they begin maintenance of 90<sup>th</sup> Ave from Hwy 7 to C49 beginning February 1<sup>st</sup>. The department is working on equipment, still cleaning up some tree debris from the tornado. Aimee Barritt said we did meet thresholds for the state help but the state is still doing their fact-finding process to determine the amount of help we get. They are blading gravel roads. They received their new CAT motor grader last Thursday. They are working on the getting the stickers on and installing the radio communications. They are still taking applications for Equipment Operator 1 until January 12, 2022. Bret will get quotes for lighting up the intersection at C25 and Hwy 71 at Rembrandt Enterprises.

Emergency Management Director, Aimee Barritt, presented her FY'23 funding request. Barritt is requesting \$61,000 for **Emergency Management** and \$22,000 for Hazmat. The Emergency Management Agency added the fee for the WENS system to their budget, as the State of Iowa informed 911 that they can no longer pay for it from the 911 budget. The Hazmat contract is with Sioux City Fire for \$1/person based on the 2020 population. The contract runs through 2027. Barritt updated the Board on activities her agency has been involved with over the past year and on initiatives for the coming year.

**Buena Vista County EMS Association** President, Kirk Reetz, presented their FY'23 funding request. Reetz thanked the Board for their support and is asking for \$10,000, which is the same as the current year. The funds they receive from the county is primarily allocated for EMS provider training in the county. The EMS Association pays for initial education, as well as the continuing education required to maintain certification. They also have a need to purchase some training aids and equipment. Barritt stated they are investigating the EMS as an Essential Service legislation as a tool to aid in increasing and maintaining EMS provider numbers in BV County. Reetz said it is a struggle statewide to find providers. EMA Director Aimee Barritt stated that EMS is doing a great job finding resources and working together during this time. The Board thanked Reetz, and stated that they appreciate all they do.

Board Member Kelly Snyder then introduced the following proposed Resolution entitled "A RESOLUTION IN SUPPORT OF THE PROPOSED TERMS TO BE INCLUDED IN AN AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN BUENA VISTA COUNTY AND PLATINUM CRUSH, LLC", and moved that the same be adopted. Board Member Rhonda Ringgenberg seconded the motion to adopt. The roll was called and the vote was Ayes: Snyder, Ringgenberg, Merten, Huseman. Nays: None.

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

**RESOLUTION NO. 2022-01-03-A**

**A RESOLUTION IN SUPPORT OF THE PROPOSED TERMS TO BE INCLUDED IN AN AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN BUENA VISTA COUNTY AND PLATINUM CRUSH, LLC**

**WHEREAS**, Platinum Crush, LLC (“Developer”) has proposed to invest in excess of \$350,000,000 to construct a soybean crush plant within a proposed urban renewal area in Buena Vista County, Iowa (“County”) and to create high quality jobs to be employed therein (the “Project”); and

**WHEREAS**, Developer has applied or plans to apply to the Iowa Economic Development Authority (“IEDA”), under its High Quality Jobs Program (“HQJP”), for tax credits for the Project, which program requires a local match for the Developer to receive the IEDA tax credits; and

**WHEREAS**, Developer has proposed a development agreement with the County (“Development Agreement”) pursuant to which the County would construct certain Public Improvements and provide annual Tax Increment Financing (“TIF”) grants in support of the Project, which County incentives would serve as the local match for Developer’s application to the IEDA; and

**WHEREAS**, the County is willing to pursue the creation of a new urban renewal area for the promotion of commercial and industrial economic development to include, among other property, the Developer’s proposed site for the Project (“Development Property”); and

**WHEREAS**, the County intends to utilize its powers under the urban renewal law to support the development of the Project, subject to certain conditions to be set forth in a detailed Development Agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Buena Vista County, Iowa:

Section 1: That the County proposes to support the Project as follows, contingent on the conditions in Section 2:

1. The County paving and updating the 4 miles of roads directly surrounding the Development Property; specifically including approximately 2.1 miles of 70th avenue from C63 (610th St) north to Hwy 7 and approximately 1.75 miles of 600th Street and 80th Ave from 70th Ave east then north to Hwy 7 (“Public Improvements”). The estimated costs for constructing the Public Improvements is \$4 million.
2. The payment of annual Economic Development Grants to Developer for up to twenty (20) years, each grant calculated pursuant to the following schedule:
  - a. 65% of the tax increment produced by the Project under Iowa Code Section 403.19 each year until the Project is fully assessed;
  - b. Each year thereafter through year 15, 100% of the tax increment produced by the Project under Iowa Code Section 403.19 in excess of \$195,000, which initial tax increment the County may use to retire any debt incurred for urban renewal projects in the urban renewal area; and
  - c. For years 16-20, 100% of the tax increment produced by the Project under Iowa Code Section 403.19 in excess of \$555,000, which initial tax increment the County may use to retire any debt incurred for urban renewal projects in the urban renewal area.

The aggregate amount of Economic Development Grant payments to Developer shall not exceed \$12,000,000 and shall cease on the earlier of: (i) Developer has received the aggregate maximum amount of grants; (ii) when the County can no longer collect tax increment from the Development Property; (iii) 20 annual grants have been paid; or (iv) the Development Agreement is terminated under its terms. (Note that the grants shall be made solely from the incremental property tax revenue produced by the Project, and that the actual amount of incremental taxes

granted to Developer as rebates is dependent on the assessed value of the completed development, tax rates, tax laws, tax payments, and other factors; depending on these variables, the aggregate grants to the Developer may not reach the stated maximum.). Payment of the Economic Development Grants will be subject to annual appropriation and will be conditioned on all of the following conditions:

- i. Developer completing any County processes required for the Development Property to be used as proposed by the Project, including, but not limited to, rezoning of the Development Property (if needed) and issuance of all necessary County permits for the Project;
- ii. Developer completing the Project pursuant to the terms of the Development Agreement on or before December 31, 2024;
- iii. A Minimum Assessment Agreement has been executed by all necessary parties and signatories and properly recorded, which agreement establishes a minimum assessed value for the Project and Development Property of \$30,000,000, before rollback, by January 1, 2025; and
- iv. Developer complying with the terms of the Development Agreement at the time of payment, including compliance with stated jobs obligations.

Section 2: That the terms listed in Section 1 shall be subject to and conditioned on all of the following:

1. The Developer being an active entity registered with the Iowa Secretary of State.
2. The Developer's approval for tax credits from IEDA under the High Quality Jobs Program, and the Developer and IEDA entering into and complying with a state contract related to the Project and the receipt of tax credits.
3. The County completing all of the legislative processes necessary for the Development Property to be included in an urban renewal area of the County, following the County's completion of the adoption process for a new urban renewal plan that identifies the Development Agreement and the County's construction of the Public Improvements as urban renewal projects.
4. Completion of all County legislative processes (pursuant to Iowa's urban renewal law then in effect) necessary to adopt a TIF ordinance in the proposed urban renewal area.
5. The County completing all of the legislative processes necessary to borrow money for, bid, let, and cause the construction of the Public Improvements.
6. The inclusion of the terms listed in Section 1 into a Development Agreement between the County and Developer to be drafted by the County's counsel, including but not limited to, the above terms and other terms recommended by counsel; and the approval of the Development Agreement by the Board of Supervisors in its final form following all required legislative processes including a public hearing.

Section 3: That the County Auditor is hereby authorized and directed to proceed with the preparation of the necessary documents for the urban renewal plan and the Development Agreement, and to take other actions consistent herewith, including signing an application in support of Developer receiving tax credits from the IEDA under the HQJP for the Project consistent with the terms set forth herein.

**PASSED AND APPROVED** this 3rd day of January, 2022.

/s/ Paul Merten, Chair, Board of Supervisors..... /s/ Sharon Henkel, 1<sup>st</sup> Deputy County Auditor

Motion by Ringgenberg, second by Huseman, to approve today's **claims approval list**, and the following **reports**: November Board of Health minutes. Carried.

Motion by Snyder, second by Ringgenberg, to authorize the Chair to sign the Notice of Appointment of Tom Huseman to serve on the Board of Directors of the **Third Judicial District Department of Correctional Services** for the calendar year 2022. Carried.

**Matrix Construction Evaluation**

Motion by Rhonda, second by Huseman, to approve and to authorize the Chair to sign **Resolution 2022-01-03-B** adopting the matrix construction evaluation process. Carried.

**RESOLUTION #2022-01-03-B  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS, by** adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS, the** board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Buena Vista County that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

**BE IT FURTHER RESOLVED** that the Buena Vista County Environmental Health Department is hereby designated as the contact persons for the county for DNR site investigations for animal confinement building construction applications.

**PASSED AND APPROVED** this 3rd day of January, 2022.

/s/ Paul Merten, Chair, Board of Supervisors..... /s/ Sharon Henkel, 1<sup>st</sup> Deputy County Auditor

Discussion began on the **Buena Vista County Vaccination, Testing, and Face Covering Policy**. Merten added that he had concern that employees would have difficulty finding tests available for the start of testing on February 10. He stated that the board may want to make an adjustment to the policy once testing actually begins but knows we need to approve policy today. Payroll Clerk Yvonne Sandhoff will send out the policy to department heads today. Motion by Ringgenberg, second by Huseman to approve the **Buena Vista County Vaccination, Testing, and Face Covering Policy** as written, until we find out more on any testing changes. Ayes: All. Nays: None. Carried.

Discussion began on the **Memorandum of Agreement with the City of Storm Lake regarding Precinct 3**. Election Deputy Karla Ahrendsen explained that the need for this is because of one census block that was missed, that had incorporated, and to let all of those people within that census block, to vote in this precinct. Motion by Snyder, second by Huseman to authorize the chair to sign the **Memorandum of Agreement with the City of Storm Lake regarding Precinct 3**. Carried.

Motion by Ringgenberg, second by Snyder, to approve the 1<sup>st</sup> Reading of **Ordinance No. 1.6 Voting Precincts** and to set the 2<sup>nd</sup> Reading of Ordinance No. 1.6 Voting Precincts for Friday, January 7, 2022 at 8:45 am. Carried.

Dick Aronson of the **Albert City Historical Association** presented their FY'23 funding request. They are requesting \$1,000 same as current year. They plan to replace soffit panels on the depot building, continue upkeep and use for expenses to operate the museum and to continue to encourage tourism. They have sent out mailers for donations with most of their money coming from local and private donations. He expressed that during fundraisers, rather than put a price on a meal, they now ask for free will offerings which do tend to raise a lot of money. People are very generous. He thanked the board for their continued support.

Motion by Snyder, second by Huseman that Buena Vista County is the **Employer of Record** for the Rolling Hills CEO Dawn Mentzer thru June 30 of Fiscal Year 2023. Carried.

Motion by Ringgenberg, second by Huseman to approve the **Hotel Reimbursement & Human Trafficking Policy** which applies to county employees wanting reimbursement for hotels they stay in while under County employment for meetings and training. Carried.

Chairman Merten asked if there was anyone online that wished to be heard during **Hear the Public**, with no response.

### **Board Appointments**

Motion by Ringgenberg, second by Snyder, to appoint the following persons as delegates and representative to the committees, commissions and boards as noted for 2022, with changes and pending any changes that may need to be made at a later date. and to designate all of the remaining Supervisors as alternates:

Snyder—delegate, Huseman—alternate, to the **Local Emergency Management Commission** (Chapter 29C.9).

Snyder-representative, Huseman—alternate, to the **Region III Local Emergency Planning Council (LEPC)**.

Snyder-representative, Huseman—alternate, to the **Buena Vista E-911 Service Board**.

Altena–delegate, Huseman—alternate, to the **Buena Vista Solid Waste Commission**.

Huseman and Altena-representatives, to the **Lake Improvements Commission**.

Merten to the **Friends of Little Lake Discovery Center Board**.

Ringgenberg–representative, to the **3-County Early Childhood Iowa Board**,

Ringgenberg–representative, to the **Buena Vista Local De-Cat Board**.

Ringgenberg-representative, to the Board of Directors of the **Storm Lake United Development Board**.

Chairman and Vice-Chairman as ex-officio members of the board of **Storm Lake United Economic Development Revolving Loan Fund**.

Huseman-delegate, to the **Iowa Lakes Corridor Development Corporation**.

Snyder-County representative to the **Regional Workforce Investment Board**.

Bret Wilkinson, technical representative, Justin Anderson-alternate, to the **Region 3 RPA Transportation Technical Committee**, Merten–Board’s representative, all other board members as alternates, to the **Region 3 RPA Transportation Alternatives Committee**.

Huseman-representative, to the **Administrative Board of Directors of the 3<sup>rd</sup> Judicial District Department of Correctional Services**.

Snyder--representative, Huseman-alternate, to the **NW IA Juvenile Detention Center (YES)**.

Merten-representative, to the **Central Iowa Juvenile Detention Center**.

Becki Drahota, Don Diehl, and Sara Monroy Huddleston, to the **Judicial Magistrate Appointing Commission** for 6-yr terms expiring 12/31/2026.

Tom Ryherd (12/31/23), Don Diehl (12/31/23), and Dave Patton-appointed by the County Attorney (12/31/25) to the **BV County Civil Service Commission**. (341A.2)

Donnie Skou-representative, to the **Regional Housing Authority** until 12/31/2022.

Huseman and Steve Jimmerson to the **Northwest Iowa Regional Housing Trust Fund**.

Merten-as the Board representative on the **BV County Coop/COG Planning Committee** (Continuity of Operations).

Altena-delegate, to the **Upper Des Moines Opportunity, Inc. Board**.

Snyder-delegate, to the **NW Iowa Planning and Development Commission**.

Dale Arends-citizen representative to the **NW Iowa Planning and Development Commission**.

Snyder-representative, to the **S.H.I.E.L.D. Board**.

Merten-as a non-voting member of the **Plains Area Mental Health Board**.

Merten-representative, to the **Rolling Hills Community Services Region Governance Board**.

To the County **Safety Committee** (including the Right-to-Know program): Altena, Kory Elston, Bruce McGowan (as Bret Wilkinson's designee), Ron Reckamp, Justin Anderson, Stephanie Anderson, Joe Keller, Steve Haldin, Yvonne Sandhoff, Greg Johnson, Aimee Barritt, Tyler Van Houten, Dave Andrews, Jerilyn Sahr, Connie Jesse, and Brian Blomme, with Mike Raner as Safety Coordinator.

Snyder-delegate, to the **Regional Transit Board (RIDES)**.

Huseman and Breanna Horsey-delegates to the **Western Iowa Tourism Council**.

Gary Armstrong as the Buena Vista County **Drainage Attorney**.

Snyder-delegate, to the **Drainage District #181, #274, #14-42, #22, & #150 Interim Boards**.

Merten as Buena Vista County **Equal Employment Opportunity Officer**.

Chairman-representative, for all county **labor negotiations**.

Danelle Haberman, Don Altena, and Susan Lloyd to the Buena Vista County **Deferred Compensation Board**.

Bret Wilkinson, Kory Elston, Kim Johnson, Paul Merten, and Kelly Snyder to the **Weather Committee**.

Board of Supervisor's Chair, Bret Wilkinson, Kory Elston, Danelle Haberman, Susan Lloyd, and Yvonne Sandhoff as members of the **Personnel Committee** (includes employee handbook updates).

Sheriff, Bldg/Grounds Supt., County Auditor, County Attorney, Clerk of Court, Member of the Board of Supervisors (Snyder), and Associate District Judge Andy Smith to the **Courthouse/Judicial Security Committee**.

Curt Reis, Susan Lloyd, Joe Keller, Bret Wilkinson, and Merten, to the **Buena Vista County Facilities Committee**.

Merten-Board's representative for **Whitney Pit Farm and South Hayes Pit Farm** for leases and Merten and Bret Wilkinson for grain sales at the South Hayes Pit.

Susan Lloyd-**ADA Coordinator**.

Julie Sather, Dawn Mentzer, Susan Lloyd, and Marty DeMuth as the **HIPAA Compliance Committee**, with Tyler Van Houten as the HIPAA Security Officer, and Tom Huseman as the Privacy Officer.

Joe Keller as the **Lock-out/Tag-out Program** Coordinator for the Courthouse, DHS Annex, E. Richland Annex, and Cayuga St. Annex.

Karen Crilly as the primary contact person, and Bret Wilkinson as the secondary contact person for **Drug and Alcohol Testing Alliance**.



Kim Johnson as Buena Vista County **Zoning Administrator**.

**Planning & Zoning Commission** members: Kyle Hansen, Richard Marshall, Gary Sundblad, Marvin Engel, Melanie Anderson,

**Zoning Board of Adjustment** members with terms as follows: Richard Langner-12/31/26, Mitch Sievers-12/31/24, Greg Sundblad-12/31/22, Steve Lind-12/31/23, and Jason Meyer-12/31/25.

Dawn Mentzer to the **Cherokee MHI Advisory Council**.

Dr. Garrett Feddersen, **County Medical Examiner**, and Tim Speers-Chief Deputy Medical Examiner, and independent EMTs Greg Ebersole, Dave Patton & John Dahl, as **Deputy Medical Examiners** (Chapter 331.801). Terms expire 12-31-22.

Altena as representative, to the **BV County Trails Advisory Council**.

Rich Haldin (6-30-24), Pam Jacobson (6-30-22), 1 vacancy (6/30/23), (Nicole Diischer (6-30-24), and Gar Otto (6-30-24) to the **Veterans Affairs Commission** for the 2022 year, and until their terms expire (Chapter 35B).

Bret Wilkinson--**Title VI Coordinator**

Bret Wilkinson as **County Engineer** and authorized to close roads as necessary.

Greg Johnson as **Weed Commissioner**.

Brian Jones as **Deputy Weed Commissioner**.

**Local Board of Health**-members with 3-yr. terms as follows: Dr. Scott Wulfekuhler-12/31/22, Julie Sievers-12/31/24, Peg Hinkeldey-12/31/23, Rhonda Ringgenberg-12/31/23 and Jon McKenna-12/31/2024.

**BV Co Conservation Board**-Jeff Kestel-12/31/24, Mark Kirkholm-12/31/25, Rick Meyer-12/31/26, Sarah Vanderhoff-12/31/22, Jim Wischmeyer-12/31/23.

**BV County Wellness Committee**: Lacey Anderson, Jen Fulcher, Rhonda Ringgenberg, Don Altena, Karla Ahrendsen, Eric Chase, Kay Evans, Angela Lai, Isabel Andrade, and Karen Crilly.

**BV County Insurance Committee**: Ashley Bennett, Kim Briley, Jon Buss, Josh Nielsen, Rob Danielson, Greg Johnson, Jason Butler, Yvonne Sandhoff, Lacey Anderson, Curt Reis, Rhonda Ringgenberg, Mark Van Hooser, and Tyler Van Houten.

**EMS Board**: Kelly Snyder, all other board members as alternates

**Eminent Domain Compensation Commission** (Chapter 6B.4): Farmers-Stan Peters, Rich Langner, Mike Pedersen, Phil Driver, Don Peterson, Don Diehl, (1 vacancy); Realtors-Clark Fort, Margie Robinson, Rob Smith, Marv Munden, Steve Jimmerson, Mark Williams (1 vacancy); for Cities- (7 vacancies); for their Occupation- Mark Rehnstrom, Randy Johnson, Ben Nesheim, Kevin Cone, Eric Mosbo, (2 vacancies).

Mike Raner as Buena Vista County **Safety Coordinator**.

Greg Johnson to the **B.V. Co. REAP Committee**.

Altena-representative to the **Family Treatment Court Steering Committee** and Paul Merten as alternate.

Merten-representative to the **North Raccoon River Watershed Management Coalition Board**.

James R. Nelsen with a term expiring 6/30/2022, Tim Heuton with a term expiring 6/30/2023, and Mark Herrig with a term expiring 6/30/2024 to the **Lincoln Benefited Fire District Board of Trustees**.

County Auditor, and in her absence the Deputy Auditor, as **Custodian of Supervisors' records** (including Supervisors Minutes, annual reports of County Departments and other organizations required to file their reports with the Board of Supervisors, Drainage District Minutes, Ordinances, Warrant Book, Claims Registers, Precinct Maps.)

The vote on the above appointments was carried.

Pursuant to Chapter 22.1.2 of the 2021 Code of Iowa, the Auditor informed the Board that she has named herself and her Deputy, Sharon Henkel, as the lawful custodian of the records which are considered 'open records' in the Buena Vista County Auditor's office. (Records and Code of Iowa references: Bonds of Public Officers (62.6), Election records (62.3 and others), Budgets adopted by local taxing jurisdictions (331.502.3) Township records (331.502.30), Drainage Minutes & Assessment Schedules (331.502.33), record of Election results (50.39 & 50.40), Lost Property Record (556F), Mental Health Accounts prior to 1994 (230.26), assistance to Veterans (34B.10, Claims against the Board 331.504.4), Assessment Rolls (441.26), Tax Rate Book (444.6), Real Estate Transfer Books-Index-Plat Books (558.60-67), Survey Plats (354.25), Treasurer's report of Receipts & Disbursements (335.504.4), Valuation Report (331.510), Annual County Financial Report.

### **Holiday, Vacation, and Sick Leave Policy**

Motion by Ringgenberg, second by Huseman, that the Buena Vista County Employee Handbook with the effective date of January 1, 2020, along with the various Departmental Rules, Job Descriptions, be declared the governing policy for all Buena Vista County employees under the jurisdiction of the Board of Supervisors for Buena Vista County, and that the Medical History, Physical Examination, and County Work Release forms be used in conjunction with the Handbook. Carried.

Motion by Snyder, second by Ringgenberg, that **election workers** for 2022 be paid \$14.00/hr. and chairpersons \$15/hr., effective this date. Carried.

### **Meal and Mileage Rate Reimbursements**

Motion by Huseman, second by Ringgenberg, to approve the following reimbursement:

**meal cost reimbursement** to employees, and to others serving on boards and in other appointive positions, shall be: meals eaten out of county during approved schools or meetings may be reimbursed at their actual cost to a maximum of \$35.00 per diem. (Reimbursements for meals, when no overnight stay is involved, will show on the employee's W-2). No reimbursement will be made for tips or alcoholic beverages. To receive reimbursement, detailed receipts must be submitted. If the per diem is exceeded due to a meal/meeting, that fact shall be noted on the reimbursement claim. Ayes: Merten, Huseman, Ringgenberg. Nays: Snyder. Carried.

Motion by Snyder, second by Ringgenberg, to approve the following reimbursement:

**mileage reimbursement rate** for sheriff's service fees at the current IRS rate \$.585/mile on 1/1/2022.

**mileage** to employees (including deputy medical examiners) at the rate of \$.04 cents under the current IRS standard mileage rate, for each mile traveled by private vehicle (not for county owned vehicles) for county business in 2022

Ayes: Huseman, Merten, Ringgenberg, Snyder. Nays: None. Carried.

***Insurance Coverage including Blanket Bond***

Motion by Ringgenberg, second by Huseman, to continue the following insurance coverage from the Stille, Pierce & Pertzborn Agency for the remainder of FY'22: tort liability, auto, property, computer equipment, E & O, umbrella, data processing, inland marine, contractor's equipment, crime, law enforcement professional, medical professional, worker's compensation, and blanket bond. Ayes: Huseman, Merten, Ringgenberg, Snyder. Nays: None. Carried.

***Depository Resolutions***

Motion by Merten, second by Ringgenberg, that the Depository Banks currently being used by the Treasurer, Recorder, & Sheriff continue to be used during 2022 in the amounts stated below, and, that the appropriate elected official be and is hereby authorized to deposit the designated office funds in amounts, not to exceed in the aggregate, named for said bank:

Treasurer:	Citizen's First National Bank, Storm Lake	\$1,500,000.00
	Central Bank, Storm Lake	\$1,500,000.00
	Security Trust & Savings Bank, Storm Lake	\$25,000,000.00
Recorder:	Security Trust & Savings Bank, Storm Lake	\$100,000.00
Sheriff:	Central Bank, Storm Lake	\$250,000.00
	Citizen's First National Bank, Storm Lake	\$25,000.00
Attorney:	Central Bank, Storm Lake	600.00

and, that the 2022 Federal Depository Bank shall be Security Trust and Savings Bank, Storm Lake, with the payroll deposits to be made by wire transfer. Carried.

**Drainage Resolutions and Assessments**

Motion by Merten, second by Ringgenberg, that the County Drainage Attorney is hereby directed to research drainage and other assessments due and payable on parcels of Buena Vista County property prior to putting them on the list of properties for scavenger auction; to establish 5% as the rate of interest to be paid during 2022 on all stamped warrants, and charged on Improvement Certificates and Drainage District waivers, effective this date (for Buena Vista County drainage districts only); that the beaver control policy in 2022 shall be payment of \$40 per beaver tail for beavers trapped in drainage districts as adopted January 1, 1986, and, the beaver control program shall be \$40/beaver tail for the non-drainage district areas of the county; these programs require that the claimant possess a fur-bearer's license as required by law, and with a payout limit of \$1,000 in non-drainage districts areas in each fiscal year. Carried.

There being no further business, motion by Snyder, second by Huseman, to adjourn the meeting at 12:10 p.m. until Friday, January 7 at 8:30 a.m. for a special meeting and departmental budget reviews.