

**BOARD OF SUPERVISORS MEETING  
EIGHTEENTH MEETING, 2022 SESSION (18)  
APRIL 26, 2022**

The Buena Vista County Board of Supervisors met in regular session on Tuesday, April 26, 2022, at 8:30 A.M. in the Boardroom with Chairman Merten presiding, and the following members present: Altena, Huseman, Ringgenberg, and Snyder and with Auditor Susan Lloyd as clerk for the meeting.

Unless otherwise indicated, all the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Huseman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Motion by Snyder, second by Altena, to amend **today's agenda**, adding an additional action item, a cigarette/tobacco permit for Al's Corner Oil Company, DBA Sparky's One Stop #16. Carried.

Motion by Huseman, second by Ringgenberg, to approve the **minutes** of 4/19/22, as printed, today's **claims approval list**, **stamped drainage warrant register**, and the following **reports**: March BV County Landfill minutes and Recorder's Report of Fees Collected (Jan-Mar). Carried.

Motion by Altena, second by Huseman, to approve and authorize the Chair to sign the **Jt. DD #22** Beaver Trapping claim for \$250 to Ryan Smith. Carried.

Motion by Snyder, second by Ringgenberg, to set a public hearing for the 4<sup>th</sup> **FY'22 County Budget Amendment**, for May 31, at 9:00 a.m. Carried.

**Supervisor Meeting Reports**: Snyder attended the Linn Grove City Council meeting last week; Merten has Plains Area Mental Health meeting tonight, and the Rolling Hills Mental Health Region meeting tomorrow.

Motion by Snyder, second by Altena, to approve the **Cigarette/Tobacco Permit** for Al's Corner Oil Company, DBA Sparky's One Stop #16. Carried.

Sheriff Kory Elston discussed increasing the fees charged for fingerprints, 3<sup>rd</sup> party requests for accident reports, and 3<sup>rd</sup> party requests for pictures on cd's. Elston stated that the fees have been the same for several years. Elston recommends increasing the fee for 3<sup>rd</sup> party requests for accident reports from \$4 to \$10, the fee for fingerprints from \$5 to \$10, and the fee for 3<sup>rd</sup> party requests for accident pictures on CDs from \$15 to \$20. Motion by Snyder, second by Huseman, to approve increasing the **fees** charged by the Sheriff's Department for 3<sup>rd</sup> party requests for accident reports from \$4 to \$10, for fingerprints from \$5 to \$10, and for 3<sup>rd</sup> party requests for accident pictures on CDs from \$15 to \$20, all effective May 1, 2022. Carried.

Sheriff Kory Elston informed the Board that Alyson Sievers was promoted to **Jail Administrator**, and Rochelle Van Houten was promoted to **Jail Supervisor**. Elston stated that he is still taking applications for the vacant deputy position. Elston also informed the Board that 3-4 of the **body cameras** are non-repairable, so he is getting quotes from Watch Guard for new body cameras. The remaining body cameras would be phased out. Elston stated that he is working with other sheriffs on **jail fees**, pursuing options to get reimbursed for fees.

County Attorney Paul Allen presented Resolution #2022-04-26-A Secure Doors, for the Board to consider. Allen stated that the intent of this resolution, in regard to the access to the courthouse, is posting signs showing where the limitations are, protecting the employees, and areas that are not open to the public. Allen requested that areas that are not open to the public, the doors should be shut and locked, or shut and a sign posted with "authorized personnel only". Allen stated that the Judicial Branch should be made aware of this too and should post signs and shut or lock the doors. Motion by

Ringgenberg, second by Snyder, to approve and authorize the Chair to sign **Resolution #2022-04-26-A** Secure Doors. Carried.

**RESOLUTION # 2022-04-26-A**

**WHEREAS**, the Constitution of the State of Iowa provides that government is instituted for the protection, security, and benefit of the people, and that certain rights are inherent or reserved for the people; and

**WHEREAS**, the Board of Supervisors is responsible for and has authority over Buena Vista County property; and

**WHEREAS**, the security and safety of Buena Vista County personnel and property is paramount to the proper functioning of the County in fulfilling its legal obligations; and

**WHEREAS**, Buena Vista County personnel must be able to fulfill their legal obligations in a secure manner and free from interference; and

**WHEREAS**, Buena Vista County performs functions that concerns confidential information, confidential procedures, or involves the use of confidential materials or dangerous equipment and materials, or involves a risk to those not authorized to perform certain functions, and

**WHEREAS**, Buena Vista County must comply with both federal and state statutes and regulations regarding the protection of certain information, materials, facilities, and equipment; and

**NOW IT THEREFORE BE RESOLVED**, Buena Vista County property shall be open to the public during business hours as determined by the Board of Supervisors, subject to the availability of personnel at individual facilities; and

**IT BE FURTHER RESOLVED**, the general public shall not, without authorization, be permitted to access Buena Vista County work areas, private offices, storage rooms, or any area in which confidential information, procedures, materials, or dangerous equipment and materials are present, or involves a risk to those not authorized to perform certain functions; and

**IT BE FURTHER RESOLVED**, any Buena Vista County property, or area therein, of which the general public is not authorized to access shall be properly marked or otherwise secured so as to provide notice that such area is prohibited; and

**IT BE FURTHER RESOLVED**, that any person who accesses a prohibited area without authorization shall be referred to the proper authorities for criminal prosecution.

**PASSED AND APPROVED** this 26th day of April, 2022.

/s/ Paul Merten, Chair, Board of Supervisors.....Attest: Susan K. Lloyd, County Auditor

**Supervisor Meeting Reports-continued**: Altena will be attending the Upper Des Moines Opportunity meeting tonight.

There being no further business, motion by Snyder, second by Altena, to adjourn the meeting at 9:25 a.m. until Tuesday, May 3 at 8:30 a.m. for a special meeting.