

PASSPORTS

PASSPORTS ARE BY APPOINTMENT ONLY
(MON. - FRI.) 9:00 AM TO 3:00 PM
PLEASE CALL (712) 749-2539

BEFORE YOU APPLY FOR A PASSPORT

Please read through the application and then complete in full.
Passport Services requests that you use **BLACK INK & DO NOT SIGN** the application.
Using neat handwriting or typing your information will help eliminate errors.

FOR YOUR APPOINTMENT, YOU WILL NEED THE FOLLOWING:

- Application – filled out in full.
- 2 passport photos – (Recorder’s Office (\$10), Walgreens or Walmart)
 - o If taking pictures at the Recorder’s Office, the cost can be added to the County Fee
- Certified Birth Certificate or Naturalization Papers
- Former Passport (if applicable)
- Current Photo ID(s)
 - o All identification must NOT be expired.
 - o Secondary Photo ID (if your primary Photo ID is out-of-state)
- Two Checks or Money Orders

PAYMENT FOR PASSPORTS MUST BE

CHECKS OR MONEY ORDERS ONLY!

ADULT PRICES (16 and OVER):

United States Department of State
Buena Vista County Recorder
1-2 Day Delivery (Optional – Books Only)

United States Department of State
Buena Vista County Recorder

(6-9 WKS)

(3-5 WKS)

ROUTINE

EXPEDITE

BOOK

\$130.00
\$ 35.00
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CARD

\$ 30.00
\$ 35.00

BOOK

\$209.53
\$ 35.00
\$ 19.53

CARD

\$ 90.00
\$ 35.00

CHILD PRICES (15 and UNDER):

United States Department of State
Buena Vista County Recorder
1-2 Day Delivery (Optional – Books Only)

United States Department of State
Buena Vista County Recorder

BOOK

\$100.00
\$ 35.00
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CARD

\$ 15.00
\$ 35.00

BOOK

\$179.53
\$ 35.00
\$ 19.53

CARD

\$ 75.00
\$ 35.00

MINOR REQUIREMENTS:

- Applications for minors 15 years old or younger, require both parents must appear with The child to sign if they are both listed on the Birth Certificate.
- For minors ages 16 & 17, one parent must appear with the child and sign.

****All applicants must appear in-person to apply for their own passport. ****