

**BOARD OF SUPERVISORS MEETING
THIRTY-THIRD MEETING, 2023 SESSION (33)
AUGUST 8, 2023**

The Buena Vista County Board of Supervisors met in special session on Tuesday, August 8, 2023, at 8:30 A.M. in the Boardroom with Chairman Snyder presiding, and the following other members present: Croker, Hartman, Merten, and Ringgenberg and with Auditor Susan Lloyd as clerk for the meeting.

Unless otherwise indicated, all the following **motions** offered at this meeting were carried with the following vote: Ayes: Croker, Hartman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Motion by Croker, second by Hartman, to approve today's **agenda**. Carried.

Engineer Bret Wilkinson presented information to the Board regarding modifying his 5-year Construction Program. Wilkinson stated that they would rip out three structures that are under the limit of being classified as a bridge, then adding pipe to make them all qualify as a bridge. Motion by Ringgenberg, second by Hartman to approve and authorize the Chair to sign **Resolution #2023-08-08-A** Modifying the 5-year Construction Program. Carried.

**2024 County Five Year Program Resolution
2023-08-08-A**

**Buena Vista County
Secondary Roads**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Buena Vista County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2024), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be ADDED to the Program's Accomplishment year:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
L-DD205--73 -11 Coon 12/13 54870	On 560TH ST, Over DD 205, S12 T91 R35	30 0.000 miles	320 Bridges Local	\$80,000
L-DD83LAT22--73 -11 Barnes 31/32 54871	On M 36, Over DD 83 Lat 22, S32 T93 R37	120 0.000 miles	320 Bridges Local	\$70,000
L-DD137PVT--73 -11 Scott 23/26 54872	On 520TH ST, Over DD137PVT, S23 T92 R37	20 0.000 miles	320 Bridges Local	\$60,000
	Accomplishment Year			
Fund	Previous Amount	New Amount	Net Change	
Local	\$1,600,00	\$1,810,000	\$210,000	
Farm-to-Market	\$2,020,00	\$2,020,000	\$0	
Special	\$9,000,00	\$9,000,000	\$0	

SWAP	\$0	\$0	\$0
Federal Aid	\$570,000	\$570,000	\$0
Totals	\$13,190,00	\$13,400,000	\$210,000

Recommended /s/ Bret Wilkinson, County Engineer.....Approved /s/ Kelly Snyder, Chair Board of Supervisors.....Attested /s/ Susan K. Lloyd, Auditor

Secondary Road Report: They hauled clay to 40th Ave. and have been mowing and blading gravel roads; they bladed 70th Ave. by the Platinum Crush plant yesterday; at Bluebird Creek, they finished riprap and are waiting on asphalt tomorrow, then painting lines, seeding, and mulching, then it will be done; at the Linn Grove Bridge, they poured boxes for the base of the railings. Next week, they will pour the approach, install fencing along the sidewalk, seeding and mulching; they are still waiting on the DNR permit, they are in a holding pattern due to Federal law changes, so Wilkinson stated that the county will probably have to let one project and then let the second one; they will be advertising for an E01 position.

The Board took up discussion of vehicles included in the **G O Bond for Capital Projects**. At the meeting last week, EMA Director Aimee Barritt mentioned that she could donate her current truck to I.T. and Bldg/Grounds and proceed to include a new truck in the loan for her department. Chairman Snyder informed the Board that the EMA vehicle purchase was no longer needed to be included in the G O Bond, as Secondary Road has a truck that EMA could purchase and use for hauling the emergency response trailer. Motion by Croker, second by Merten, to remove the \$50,000 **EMA truck** from the list of vehicles in the G.O. Bond. Carried.

County Attorney Paul Allen was present for the discussion on the State Public Defender space. Allen stated that the Public Defender will need to meet with clients in her office and stated that we can't require her to meet with her clients in the witness room upstairs. Croker stated that \$20/month rent was not enough. Merten mentioned increasing the rate to \$50/hour and relocating the Public Defender to the old I.T. room once the Veterans Office exits. Motion by Merten, second by Ringgenberg, to increase the rent charged to the **State Public Defender** to \$50/month and to direct County Attorney Paul Allen to reflect in the agreement that the Public Defender will not meet with any clients in the Courthouse after 4:30 p.m. Carried.

County Attorney Paul Allen introduced his **office manager Heidi Hansen** to the Board. Allen stated that Hansen has discovery obligations that takes her more and more time, and he either needs to pay her overtime or switch her to a salary exempt status. Allen stated that her current salary is roughly \$60,000, which includes overtime. Allen proposed moving Hansen's salary to \$65,000-\$70,000, with no overtime. Hansen's current comp time would need to be paid out, or she would have to use it. It was suggested that Hansen be paid out for her comp time and to use her vacation. No action was taken today on the request. It will be addressed at a later date.

Chairman Snyder asked if there was anyone online that wished to be heard during **Hear the Public**, with no response.

Marian McNabb, Linn Grove Resident, asked the Board to consider naming the Linn Grove Bridge, to honor all veterans, not just those that have passed away. Merten commented that he was in favor of naming the bridge. McNabb informed the Board that there are 100 veterans buried in their cemetery. McNabb suggested naming the Bridge Buena Vista County Veterans Bridge, and then having a ribbon cutting. McNabb stated that we owe the veterans, and we need to honor them. Motion by Merten, second

by Hartman, to name the Linn Grove Bridge **Buena Vista County Veterans Bridge**, and to have a ribbon cutting prior to taking the road closed signs down. Carried.

Motion by Croker, second by Ringgenberg to authorize the Chair to sign the **Law Enforcement Contract** with the City of Linn Grove effective 7-1-23 thru 6-30-25 with a minimum of 10 hours at the cost of \$5,271 for FY 24 and increase in FY'25 for any salary increases by the County. Carried.

Board Member Croker introduced the following Resolution entitled

RESOLUTION #2023-08-08-B

"RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Board Member Merten seconded the motion to adopt, and the roll being called thereon, the vote was as follows: Croker, Hartman, Merten, Ringgenberg, Snyder. Nays: None. Whereupon, the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION #2023-08-08-B

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BUENA VISTA COUNTY, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which original expenditures are to be Advanced</u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
New PC's	General Basic	\$53,082.21	\$53,082.21	08/01/2023
New PC warranty	General Basic	\$3,622.75	\$3,622.75	08/01/2024

Section 5. That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 8th day of August, 2023.

/s/ Kelly Snyder, Chairperson.....Attest: Susan K. Lloyd, County Auditor

Motion by Merten, second by Ringgenberg, to approve and to authorize the Chair to sign the **fireworks permit** for Doug DeRoos, to be held on August 14, 2023. Carried.

Motion by Ringgenberg, second by Hartman, to approve and authorize the Chair to sign the **B V County Safety Manual**. Carried.

Motion by Merten, second by Croker, to increase the **on-call pay** for the Medical Examiner Investigators from \$2.00 per hour to \$3.00 per hour. Carried.

Motion by Croker, second by Merten, to set a public hearing for a FY'24 BV County **budget amendment**, for August 29, at 9:00 a.m. Carried.

Motion by Merten, second by Hartman, to approve the **minutes** of 8/1/2023, as corrected, and accept the following **reports**: July Sheriff's Report of Fees Collected and August Safety minutes. Carried.

There being no further business, motion by Ringgenberg, second by Croker, to adjourn the meeting at 10:45 a.m. until Tuesday, August 15 at 8:30 a.m. for a regular session.