

**BOARD OF SUPERVISORS MEETING  
THIRTY-FOURTH MEETING, 2023 SESSION (34)  
AUGUST 15, 2023**

The Buena Vista County Board of Supervisors met in regular session on Tuesday, August 15, 2023, at 8:30 A.M. in the Boardroom with Chairman Snyder presiding, and the following other members present: Croker, Hartman, Merten, Ringgenberg, and with Election Deputy Karla Ahrendsen as clerk for the meeting. Absent: None.

Unless otherwise indicated, all the following **motions** offered at this meeting were carried with the following vote: Ayes: Croker, Hartman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Motion by Croker, seconded by Hartman, to approve today's **agenda**. Carried.

Motion by Merten, second by Croker, to approve and authorize the Chair to sign the **utility permit** for Iowa Lakes Electric Cooperative, Estherville, IA, sections 2 and 11, Lee Township from the North ROW line to the South ROW under 430<sup>th</sup> St to upgrade existing facilities. Carried.

Motion by Merten, second by Croker to table the **utility permit** for the City of Storm Lake, IA under C63/610<sup>th</sup> Ave to install sewer line and manhole with 8 feet of line to cross past the city limits line asking for additional information to be provided. Carried.

**Secondary Road Report:** Wilkinson told the group that the guys were still working on mowing, tiling, replacing culverts, putting in new and extending existing driveways, and working on the new Alta building. He told the Board that Blue Bird Creek was opened back up to traffic last Friday and that the contractor was finishing up details and would start the close out process after that. Work continues on the Linn Grove Bridge with the approaches being poured and railings and sidewalks being worked on. Purchasing Right of Way continues around the Platinum Crush sight, all the owners have the paperwork and waiting on any negotiations needed on that. Snyder asked for an update on the railroad crossings on Highway 110, but Wilkinson had not heard anything.

**Hear the public:** Chairman Snyder introduced the group to Amy and Steven Jessen of Linn Grove telling the group that they wanted to discuss the naming of the Linn Grove Bridge and ribbon cutting ceremony. Jessen told the Board that he was just made aware of the plans for the bridge yesterday morning and since he was Commander of the Linn Grove Legion he should've been involved in the process. The Board apologized but had assumed that everyone in Linn Grove was aware of the request. With it being early in the process the Board assured Jessen that all involved will be kept informed on decisions being made.

Maureen Hansen, District Director of the **3<sup>rd</sup> Judicial District Dept of Correctional Services**, explained that starting July 1, 2023, the board was no longer a governance board and was moved to an advisory board and that it was now controlled by the Correctional Department. She started out by reviewing some stats from last year and how Buena Vista County compared to the State and what services were provided. Sheriff Elston questioned what that meant for the future since he was seeing a lack in space availability and what the reason was for this change. Hansen explained that the State was trying to streamline things and that she is uncertain what it means for the future until the state has had enough time to work in the new process. County Attorney Paul Allen clarified that we are still supported by the Sheldon office and then seconded the question on availability that Sheriff Elston had brought up. He told the Board that space will only continue to be limited and this will continue to be an issue. Hansen did say that the advisory board is a way for local government to voice their concerns of current and future issues.

County Attorney Paul Allen brought back the discussion from last week on changing one of his employees to salary exempt and paying out her comp time. He explained to the group that he reviewed his budget and feels that he has plenty in it to cover the change. He suggested that the Board approve paying

out the 96.5 hours of carryover comp time to Heidi Hansen and move her to salary exempt status effective the start of the new pay period we are currently in. He stated that he doesn't foresee her load getting any lighter for a little while but would be working on training one of his other employees to assist with the discover process. He told the group he would be keeping a close eye on the hours that Hansen works moving forward and possibly look at hiring additional help if this continues to trend this way. Motion by Croker, seconded by Hartman to **pay out Heidi Hansen the 96.5 hours of comp time she has at \$28.93.** Carried. Motion by Ringgenberg, seconded by Merten to move Heidi Hansen to **salary exempt with a salary of \$65,000 per year** starting August 12, 2023, with her accruing vacation at the regular rate. Carried. Allen stated that he would discuss with Hansen on using her vacation time up but if not able to he would come back to the Board to request a carryover for any remaining vacation she has.

Heidi Kuhl with Northland Securities congratulated the Board on retaining their A+ rating and said that most of the factors that would allow them to move up are out of their control. She reviewed the contract and the lending process with the Board.

Motion by Ringgenberg, second by Merten, to approve **Resolution #2023-08-15-A** Authorizing the Issuance of \$1,500,000 (amount subject to change) General Obligation Capital Loan Notes, Series 2023A, and Levying a Tax for the Payment Thereof. Ayes: Croker, Hartman, Merten, Ringgenberg, Snyder. Nays: None. Motion carried.

#### **RESOLUTION NO. 2023-08-15-A**

##### **RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$1,500,000 (AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2023A**

**WHEREAS**, Buena Vista County, sometimes hereinafter referred to as the County, is a political subdivision duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and

**WHEREAS**, it is deemed necessary that the County should enter into a Loan Agreement and borrow the amount of \$1,500,000 (Amount subject to change) as authorized by Sections 331.402, 331.442, 331.443 and 331.445, Code of Iowa as amended; and

**WHEREAS**, proposals have been requested and received from financial institutions offering to enter into such Loan Agreement; and

**WHEREAS**, after a review of all the proposals received, it has been determined that the best and most favorable proposal is that of Northland Securities, Inc. of Minneapolis, Minnesota; and

**WHEREAS**, it is the intention of this Board of Supervisors to enter into a Loan Agreement in accordance with said proposal dated August 15, 2023.

##### **NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF BUENA VISTA COUNTY, STATE OF IOWA:**

Section 1. That this Board of Supervisors does hereby accept the attached proposal of Northland Securities, Inc. of Minneapolis, Minnesota, and takes additional action to permit the entering into of a Loan Agreement.

Section 2. The Chairperson and County Auditor are authorized and directed to proceed on behalf of the County to enter into such Loan Agreement, to negotiate the final terms of a Loan Agreement, to take all action necessary to permit the entering into of a Loan Agreement on a basis favorable to the County and acceptable to the Purchaser, and to proceed to meet the conditions of this accepted proposal.

PASSED AND APPROVED this 15th day of August 2023.

/s/ Kelly Snyder, Chairperson..... Attest: Sue Lloyd, Auditor

Payroll Specialist Yvonne Sandhoff brought the Safety Manual that was presented to the Board last week for additional clarification. It was brought to her attention that the section Hiring Practices stated that all new employees would have to undergo a pre-employment physical. Currently only certain departments require this. After a brief discussion it was motioned by Merten and seconded by Ringgenberg to **table the section Hiring Practices**, in the Safety Manual, until further review can be done. Ayes: Croker, Hartman, Merten, Ringgenberg. Nays: Snyder. Carried.

Motion by Merten, second by Croker, to approve the **minutes** of 08/08/2023, as presented, today's **claims approval list & stamped warrant register** and accept the following **reports**: Quarterly Recorder's Report of Fees Collected (Apr-June), June Landfill minutes, July BV County Landfill minutes, July Central IA Detention Commission minutes, and July Conservation Board minutes. Carried.

There being no further business, motion by Ringgenberg, second by Croker, to adjourn the meeting at 11:16 a.m. until Tuesday, August 29 at 8:30 a.m. for a regular session. (No meeting is currently planned for August 22)