

**BOARD OF SUPERVISORS MEETING  
ELEVENTH MEETING, 2024 SESSION (11)  
FEBRUARY 20, 2024**

The Buena Vista County Board of Supervisors met in special session on Tuesday, February 20, 2024, at 8:30 A.M. in the Boardroom with Chairperson Ringgenberg presiding, and the following other members present: Croker, Hartman, Merten, Snyder and with Auditor Susan Lloyd as clerk for the meeting. Absent: None.

Unless otherwise indicated, all the following **motions** offered at this meeting were carried with the following vote: Ayes: Croker, Hartman, Merten, Ringgenberg, and Snyder. Nays: none. Abstentions: none.

Motion by Merten, second by Hartman, to approve **today's agenda**. Carried.

Motion by Snyder, second by Merten, to approve the **Engineer's contract** for FY'25, FY'26 and FY'27, as presented. Carried.

**Secondary Road Report:** They were out plowing some of the roads last week; they are working on placing sheet steel on the ceiling at the new Alta shed and insulating. They may be able to get the heaters hung in the next two weeks; they have advertised for the second administrative assistant position; Engineer Wilkinson informed the Board that he has a quote pinned down for the salt/sand shed in Sioux Rapids, estimated at \$100,000. Wilkinson would like to salvage the hoop from the current Sioux Rapids salt/sand shed to use in Alta, at the new shop building; Engineer Wilkinson has an updated drawing on the Hwy 7 and 70<sup>th</sup> Ave. right and left turning lanes, so now he can talk with the DOT about it.

Chairperson Ringgenberg asked if there was anyone online that wished to be heard during **Hear the Public**, with no response.

Motion by Merten, second by Croker, to approve the **minutes** from 2/13/2024, as presented, and accept the following **reports:** January Central Iowa Detention Commission minutes and December Sheriff's Report of Fees Collected. Carried.

Auditor Susan Lloyd asked the Board to declare some old voting booths, and canvass covers as excess materials, so that she can ask other county auditors if they could use them, before destroying them, Motion by Snyder, second by Hartman, to declare 40 old suitcase style voting booths, 15 canvass covers for the former OVO voting machine and ballot box, and 10 canvass covers for the plexiglass shields, as **excess materials**, and authorize the Auditor to post on the Auditor's basecamp to see if other counties could use them, otherwise authorize their disposal. Carried.

Treasurer Danelle Haberman presented the Semi-Annual report for the Board to approve before she publishes in the papers. Merten asked Haberman if she could provide reports to them, every other month, to see what the balances are in the various funds, look at a semi-annual report, as they are wanting to be more conscious of what is included in the various reports. Haberman will begin sending them reports in April. Motion by Merten, second by Snyder, to approve the **Semi-Annual report** as presented and for the Chair to sign the report. Carried.

The Board discussed two properties in Albert City that the county owns, and what they intend to do with them. Parcel #0814328006, also known as 118 Main Street, the city of Albert City is interested in. Parcel #0814328004, also known as 130 Main Street, Jamie Wood and Jessica Wood are interested in. County Attorney Paul Allen informed the Board that they could dispose of the property at 118 Main Street by quitclaim deed and gifting to the City of Albert City, which intends to use said property for a public purpose. Allen informed the Board that they would need to arrive at a sale price for Parcel #0814328004,

130 Main Street, in order to dispose of said property by selling it to Jamie Wood and Jessica Wood and conveying it by quitclaim deed. Motion by Croker, second by Hartman, to approve and authorize the Chair to sign the two **Proposals by Resolution** to vacate 118 Main Street and 130 Main Street, in Albert City, with 118 Main Street going to the City of Albert City for a public purpose and will be exempt, and 130 Main Street would go to Jamie Wood and Jessica Wood for \$500, and would go on the tax rolls. Carried.

### **PROPOSAL BY RESOLUTION**

**WHEREAS**, pursuant to Iowa Code Chapter 569, Buena Vista County holds title to Buena Vista County Parcel # 0814328006, also known as 118 Main Street, Albert City, Iowa, and legally described as:

LOT NINE (9), TEN (10), ELEVEN (11), AND TWELVE (12) EXCEPT THE EAST ONE (1) FOOT OF LOT TWELVE (12), BLOCK SIX (6), IN THE CITY OF ALBERT CITY, IOWA

**WHEREAS**, the Buena Vista County Board of Supervisors, pursuant to Iowa Code Section 331.361, subsection 2, considers disposal of said property to be in the best interests of Buena Vista County; and

**WHEREAS**, the City of Albert City has indicated to the Board of Supervisors that the city seeks the conveyance of the property so that the property can be used for public purposes; and

**WHEREAS**, the Buena Vista County Board of Supervisors, proposes disposing of said property by quitclaim deed and gifting to the City of Albert City, which intends to use said property for a public purpose in accordance with Iowa Code Section 331.361, subsection 4.

**BE IT THEREFORE RESOLVED**, a public hearing on the proposal by resolution to dispose of the above stated property by gifting the property to the City of Albert City by quitclaim deed shall be held on the 19th day of March, 2024, after which time, the Board of Supervisors will make a final determination on the proposal by resolution.

### **PROPOSAL BY RESOLUTION**

**WHEREAS**, pursuant to Iowa Code Chapter 569, Buena Vista County holds title to Buena Vista County Parcel # 0814328004, also known as 130 Main Street, Albert City, Iowa, and legally described as:

THE SOUTH NINETY-TWO FEET (S. 92') OF LOT SIX (6), IN BLOCK SIX (6), IN THE CITY OF ALBERT CITY, IOWA

**WHEREAS**, the Buena Vista County Board of Supervisors, pursuant to Iowa Code Section 331.361, subsection 2, considers disposal of said property to be in the best interests of Buena Vista County; and

**WHEREAS**, Jamie Wood and Jessica Wood, who own adjoining property, have indicated to the Board of Supervisors that they seek conveyance of the property so that they can expand a business or otherwise utilize the property; and

**WHEREAS**, the Buena Vista County Board of Supervisors, proposes disposing of said property by quitclaim deed for sale price of \$500 to Jamie Wood and Jessica Wood.

**BE IT THEREFORE RESOLVED**, a public hearing on the proposal by resolution to dispose of the above stated property by selling the property in the amount of \$500 to Jamie Wood and Jessica Wood and conveying by quitclaim deed shall be held on the 19th day of March, 2024, after which time, the Board of Supervisors will make a final determination on the proposal by resolution.

Motion by Snyder, second by Hartman, to set a **public hearing** for the proposals by resolution for Parcel #0814328006, 118 Main Street, and Parcel #0814328004, 130 Main Street, both in the City of Albert City, for Tuesday, March 19, 2024, at 9:00 a.m. Carried.

Supervisor Kelly Snyder informed the Board that he had a conversation with Ginny Smith, Sioux Rapids Historical Society, about giving them the two Abner Bell prints that were donated to the County and are hanging in the Boardroom. Snyder said that Smith was extremely interested in the prints, as they have Abner Bell's cabin preserved in a building, Abner Bell is buried in Sioux Rapids, and the original courthouse was in Sioux Rapids. County Attorney Paul Allen stated that they need to consider what the "donors" intent was. Allen stated that the letter that was received with the prints was pretty vague. Allen suggested that the Board loan the prints to the SR Historical Society, rather than donate, for a period of 10 years. At the end of the 10 years, it could be revisited. Allen stated that by loaning it to the historical society, the possession still remains with the county. Motion by Merten, second by Croker, to loan the two **Abner Bell prints** to the Sioux Rapids Historical Society for a period of ten years, as more people will be able to view them, they currently have Abner Bell's cabin, he was an original settler in Buena Vista County, Sioux Rapids was the first county seat, and Abner Bell is buried in Sioux Rapids. Carried.

Motion by Snyder, second by Merten, to authorize the Chair to Docu-Sign the following **Auxiant** forms: Buy Down Claims Administration Agreement, Fee & Commission Disclosure Statement, Cobra Claims Administration, and Flexible Spending Claims Administration. Carried.

Motion by Hartman, second by Croker, to approve and authorize the Auditor to **void and reissue** check #322328 dated 9/26/23, to Schulte Law Firm, LC, for \$168.00, pending receipt of the original paperwork requesting the replacement check. Carried.

Motion by Merten, second by Hartman, to approve and authorize the Supervisors to sign the **Management Representation letter** for the FY'23 Audit performed by Winther Stave. Carried.

**FY25 Budget work session**- the Board reviewed the levies and ending fund balances after changes were made.

Motion by Merten, second by Hartman, to set the **public hearing** on the proposed property tax levies, for March 26, 2024, at 8:30 a.m. in the Boardroom. Carried.

There being no further business, motion by Snyder, second by Merten, to adjourn the meeting at 10:33 a.m. until Tuesday, February 27 at 8:30 a.m. for a regular session.