

# PASSPORTS

PASSPORTS ARE **BY APPOINTMENT ONLY**

(MON. - FRI.) **9:00 AM TO 3:00 PM**

PLEASE CALL **(712) 749-2539**

## BEFORE YOU APPLY FOR A PASSPORT

Please read through the application and then complete in full.

Passport Services requests that you use **BLACK INK & DO NOT SIGN** the application.

Using neat handwriting or typing your information will help eliminate errors.

### FOR YOUR APPOINTMENT, YOU WILL NEED THE FOLLOWING:

- Application – filled out in full.
- 2 passport photos – (Recorder’s Office (\$10), Walgreens or Walmart)
  - o If taking pictures at the Recorder’s Office, the cost can be added to the County Fee
- Certified Birth Certificate or Naturalization Papers
- Former Passport (if applicable)
- Current Photo ID(s)
  - o All identification must NOT be expired.
  - o Secondary Photo ID (if your primary Photo ID is out-of-state)
- 2 Personal Check, Money Orders, or Cashier’s Checks
  - o Counter checks are **not** accepted.

### PAYMENT FOR PASSPORTS MUST BE CHECKS OR MONEY ORDERS ONLY!

	<b>ROUTINE</b>	<b>EXPEDITE</b>
<b><u>ADULT PRICES (16 and OVER):</u></b>	<b><u>BOOK</u></b>	<b><u>BOOK</u></b>
United States Department of State	\$130.00	\$209.53
Buena Vista County Recorder	\$ 35.00	\$ 35.00
USPS: 1-2 Day Delivery (Optional – Books Only)	--	\$ 30.45
	<b><u>CARD</u></b>	<b><u>CARD</u></b>
United States Department of State	\$ 30.00	\$ 90.00
Buena Vista County Recorder	\$ 35.00	\$ 35.00
<b><u>CHILD PRICES (15 and UNDER):</u></b>	<b><u>BOOK</u></b>	<b><u>BOOK</u></b>
United States Department of State	\$100.00	\$179.53
Buena Vista County Recorder	\$ 35.00	\$ 35.00
USPS: 1-2 Day Delivery (Optional – Books Only)	--	\$ 30.45
	<b><u>CARD</u></b>	<b><u>CARD</u></b>
United States Department of State	\$ 15.00	\$ 75.00
Buena Vista County Recorder	\$ 35.00	\$ 35.00

### MINOR REQUIREMENTS:

- Applications for minors **15 years old or younger**, require **both parents must appear** with The child to sign if they are both listed on the Birth Certificate.
- For minors ages **16 & 17**, **one parent must appear with** the child and sign.

**\*\*All applicants must appear in-person to apply for their own passport. \*\***