



Auxiant[®]

Independent Solutions > Real Results



Member Registration & Login Instructions

How to Register

Start by visiting our website at www.auxiant.com.

Select 'REGISTER' from the upper right-hand corner



From the dropdown, select 'Plan Member Registration'

REGISTER

SIGN IN

Plan Member Registration

Medical Provider Registration

Complete the member registration form:

- Identify if you are the policyholder (employee) or dependent (spouse or child).
- Enter the Group Number

- Enter your Member ID
 - *Note:* If you do not have your Member ID number (found on your Medical ID card), you can use your SSN instead (last 4 digits). Toggle “Use SSN?” to “Yes” if needed.
- Enter your Last Name, Date of Birth, and Zip Code.

Member Registration

Member Registration

In order to create an account, we need to validate your identity

Are you the Policyholder or Dependent? Policyholder Dependent

Group #: Ex: 1234


Use SSN? Yes No

Member ID: Ex: 111223333
9 Digits - No Hyphens

Last Name: Ex: Doe

Date of Birth: MM/dd/yyyy

Zip Code: Ex: 90210

I'm not a robot 

Create your username, password, and enter an email address:

- Usernames require 3-254 characters and can only contain alphabetic, numeric and hyphen or period characters.
- Passwords require a minimum of 8 characters and at least one letter, one number, and one “special character”

- **Note:** There are situations in which the system will automatically assign an individual with a username. If that is the case, you will see a username already pre-populated in the 'Username' field. At this point, you may continue by setting up a password and other information. Alternatively, if you do not have a pre-populated username, continue with the below registration on the next page.
 - Example of pre-populated username:

Setup Member Login

We've found a match. Please enter account details to continue.

Username: JohnieSample

→ Password:

→ Confirm Password:

→ Email:

< Cancel Next >

- Example of registration screen:

Setup Member Login

Username:

Password:

Confirm Password:

Email:

< Cancel Next >

An email will be sent to you for verification purposes.

Member Registration

A verification email has been sent to (Your Email Address) from verification@auxiant.com with the subject of Account Registration Verification.

In order to complete your registration process please click on the link provided within the email. If you did not receive the email, please (in order):

1. Confirm your email address is (Your Email Address) - if not, [click here to correct](#).
2. Check your spam filter to ensure it was not held as spam and whitelist the address verification@auxiant.com
3. [Click here to resend the verification email.](#)

Click the link to complete your registration

- o Sample Verification Email:


AS

Auxiant Secure Messaging
Account Registration Verification

To:

Welcome to Auxiant!

This email was generated by the AuxiantHealth website registration system by a request to create an account linked to this email address. If you did not request this account to be created, please contact customer service at 800-245-0533. If you did authorize this request and want to complete the verification process, please [click here](#).



Auxiant
Empowering Leaders & Your People

Auxiant Secure Messaging

no_reply@auxiant.com

CONFIDENTIALITY NOTICE: Please do not send Protected Health Information (PHI) such as participant names, social security numbers, etc. through general email. To send information or attachments that may include PHI, please log into our secure message system through our website at www.auxiant.com. Information contained in this communication may be confidential or legally privileged and is intended only for the use of the recipient(s) named above. Dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please notify the sender immediately and delete the original message and all copies of it from your computer system. If you have questions, please contact the sender. Auxiant may monitor the content of e-mails sent and received via its network for viruses or unauthorized use and for other lawful business purposes.

How to Login

Start by visiting our website at www.auxiant.com.

Select 'SIGN IN' from the upper right-hand corner



Enter your username and password

Welcome

Login

Username

Password

Login

[Forgot Username or Password?](#)

[Member Registration](#) | [Provider Registration](#)

Notes:

- If you have not registered for an account yet, you can do so at this time by selecting "Member Registration."
- If you have lost or forgotten your username and/or password, you can select the "Forgot Username or Password?" link. The system will walk you through how to create a new password.

If you need assistance registering, logging in, or navigating the website, please call Auxiant Customer Service at 800-475-2232.

