

Member Registration & Login Instructions

How to Register

Start by visiting our website at www.auxiant.com.

Select 'REGISTER' from the upper right-hand corner



From the dropdown, select 'Plan Member Registration'

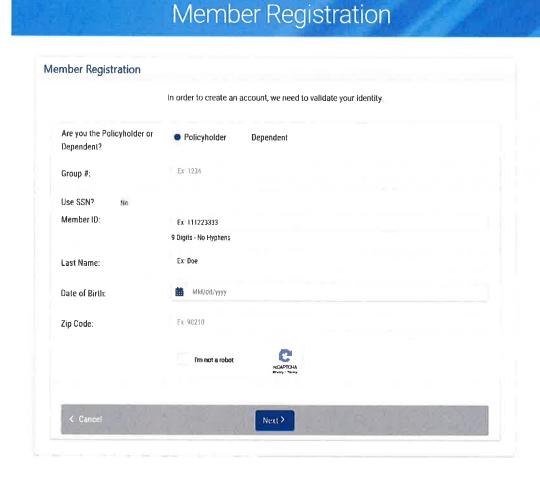


Medical Provider Registration

Complete the member registration form:

- Identify if you are the policyholder (employee) or dependent (spouse or child).
- Enter the Group Number

- Enter your Member ID
 - Note: If you do not have your Member ID number (found on your Medical ID card), you can use your SSN instead (last 4 digits).
 Toggle "Use SSN?" to "Yes" if needed.
- Enter your Last Name, Date of Birth, and Zip Code.



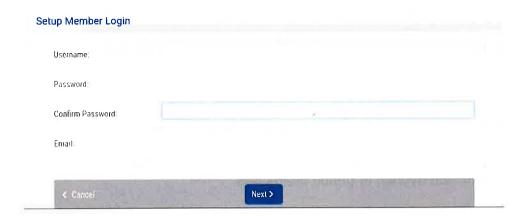
Create your username, password, and enter an email address:

- Usernames require 3-254 characters and can only contain alphabetic, numeric and hyphen or period characters.
- Passwords require a minimum of 8 characters and at least one letter, one number, and one "special character"

- Note: There are situations in which the system will automatically assign an individual with a username. If that is the case, you will see a username already pre-populated in the 'Username' field. At this point, you may continue by setting up a password and other information. Alternatively, if you do not have a pre-populated username, continue with the below registration on the next page.
 - Example of pre-populated username:



Example of registration screen:



An email will be sent to you for verification purposes.

A verification email has been sent to (Your Email Address) from verification@auxiant.com with the subject of Account Registration Verification. In order to complete your registration process please click on the link provided within the email. If you did not receive the email, please (in order): 1. Confirm your email address is (Your Email Address) if not click here to correct. 2. Check your spam filter to ensure it was not held as spam and whitelist the address verification@auxiant.com. 3. Click here to resend the verification email.

Click the link to complete your registration

Sample Verification Email:



Welcome to Auxiant!

This email was generated by the AuxiantHealth website registration system by a request to create an account linked to this email address. If you did not request this account to be created, please contact customer service at 800-245-0533. If you did authorize this request and want to complete the verification process, please click here.



Auxiant Secure Messaging

no reply@auxiant com

CONFIGENTIALITY NOTICE. Peace to not send Protected right Information (PFIV) such as perbapant names, secal security numbers, etc. through general ernal. To send information in attachments that may include PFI peace to grade our security numbers, set through our message system through our website of www.audant.com; information contained in this communication may be confidented or regailly envised and is intended early for the use of the mappinity named above. Observationary, estimation, or conjugic of this communication is any of the confirming is study vertibened if you have exerted above. Observationary and details in the engined message and all copies of it from your computer system. If you have querious please nortest the sender, Au and may receive me committed emans sent and reserved via its recover? Or visibles or unauthorized use and for other landar business purposes.

How to Login

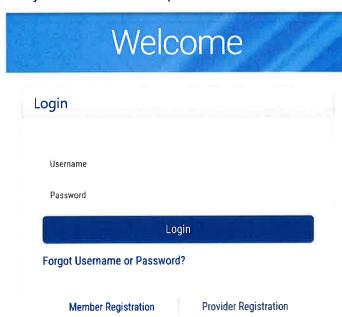
Start by visiting our website at www.auxiant.com.

Select 'SIGN IN' from the upper right-hand corner





Enter your username and password



Notes:

- If you have not registered for an account yet, you can do so at this time by selecting "Member Registration."
- If you have lost or forgotten your username and/or password, you can select the "Forgot Username or Password?" link. The system will walk you through how to create a new password.

If you need assistance registering, logging in, or navigating the website, please call Auxiant Customer Service at 800-475-2232.

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