

PASSPORTS

PASSPORTS ARE BY APPOINTMENT ONLY

(MON. - FRI.) **9:00 AM TO 3:00 PM**

PLEASE CALL **(712) 749-2539**

BEFORE YOU APPLY FOR A PASSPORT

Please read through the application and then complete in full.
Passport Services requests that you use BLACK INK & DO NOT SIGN the application.
Using neat handwriting or typing your information will help eliminate errors.

FOR YOUR APPOINTMENT, YOU WILL NEED THE FOLLOWING:

- ☐ Application – filled out in full.
- ☐ 2 passport photos – (Recorder’s Office (\$10), Walgreens or Walmart)
 - If taking pictures at the Recorder’s Office, the cost can be added to the County Fee
- ☐ Certified Birth Certificate or Naturalization Papers
- ☐ Former Passport (if applicable)
- ☐ Current Photo ID(s)
 - All identification must NOT be expired.
 - Secondary Photo ID (if your primary Photo ID is out-of-state)
- ☐ Two Personal Checks, Money Orders or Cashier’s Checks
 - Counter checks are **not** accepted.

PAYMENT FOR PASSPORTS MUST BE CHECKS OR MONEY ORDERS ONLY!

	ROUTINE	EXPEDITE
<u>ADULT PRICES (16 and OVER):</u>	<u>BOOK</u>	<u>BOOK</u>
United States Department of State	\$130.00	\$ 212.05
Buena Vista County Recorder	\$ 35.00	\$ 35.00
1-2 Day Delivery (Optional – Books Only)	--	\$ 30.45
	<u>CARD</u>	<u>CARD</u>
United States Department of State	\$ 30.00	\$ 90.00
Buena Vista County Recorder	\$ 35.00	\$ 35.00
<u>CHILD PRICES (15 and UNDER):</u>	<u>BOOK</u>	<u>BOOK</u>
United States Department of State	\$100.00	\$182.05
Buena Vista County Recorder	\$ 35.00	\$ 35.00
1-2 Day Delivery (Optional – Books Only)	--	\$ 30.45
	<u>CARD</u>	<u>CARD</u>
United States Department of State	\$ 15.00	\$ 75.00
Buena Vista County Recorder	\$ 35.00	\$ 35.00

MINOR REQUIREMENTS:

- Applications for minors 15 years old or younger, require both parents must appear with The child to sign if they are both listed on the Birth Certificate.
- For minors ages 16 & 17, one parent must appear with the child and sign.

*****All applicants must appear in-person to apply for their own passport. *****