

PASSPORTS

PASSPORTS ARE BY APPOINTMENT ONLY

(MON. - FRI.) **9:00 AM TO 3:00 PM**

PLEASE CALL (712) 749-2539

BEFORE YOU APPLY FOR A PASSPORT

Please read through the application and then complete in full.
Passport Services requests that you use **BLACK INK** & **DO NOT SIGN** the application.
Using neat handwriting or typing your information will help eliminate errors.

FOR YOUR APPOINTMENT, YOU WILL NEED THE FOLLOWING:

- ☐ Application – filled out in full.
- ☐ 2 passport photos – (Recorder’s Office (\$10), Walgreens or Walmart)
 - o If taking pictures at the Recorder’s Office, the cost can be added to the County Fee
- ☐ Certified Birth Certificate or Naturalization Papers
- ☐ Former Passport (if applicable)
- ☐ Current Photo ID(s)
 - o All identification must NOT be expired.
 - o Secondary Photo ID (if your primary Photo ID is out-of-state)
- ☐ Two Personal Checks, Money Orders or Cashier’s Checks
 - o Counter checks are **not** accepted.

PAYMENT FOR PASSPORTS MUST BE

CHECKS OR MONEY ORDERS ONLY!

ROUTINEEXPEDITE

ADULT PRICES (16 and OVER):

	BOOK	BOOK
United States Department of State	\$130.00	\$213.36
Buena Vista County Recorder	\$ 35.00	\$ 35.00
1-3 Day Delivery (Optional – Books Only)	--	\$ 31.06
United States Department of State	CARD	CARD
Buena Vista County Recorder	\$ 30.00	\$ 90.00
	\$ 35.00	\$ 35.00

CHILD PRICES (15 and UNDER):

	BOOK	BOOK
United States Department of State	\$100.00	\$183.36
Buena Vista County Recorder	\$ 35.00	\$ 35.00
1-3 Day Delivery (Optional – Books Only)	--	\$ 31.06
United States Department of State	CARD	CARD
Buena Vista County Recorder	\$ 15.00	\$ 75.00
	\$ 35.00	\$ 35.00

MINOR REQUIREMENTS:

- Applications for minors **15 years old or younger**, require **both parents must appear** with The child to sign if they are both listed on the Birth Certificate.
- For minors ages **16 & 17**, **one parent must appear with** the child and sign.

*****All applicants must appear in-person to apply for their own passport. *****