

## **BUENA VISTA COUNTY TREASURER'S OFFICE**

Now accepting applications for:

Driver's License Issuance Clerk

Full time M-F 8:00-4:30

Applicants must have the following qualifications:

- Ability to work with the public in a professional manner
- High School diploma or GED equivalency
- Skilled in attention to detail and accuracy
- Computer literate and keyboard proficiency
- Ability to comprehend and apply Code of Iowa laws effectively
- Reliable, dependable, and trustworthy in character
- Ability to travel for required training requirements/certifications
- Remain current on legislation pertaining to Driver License operations
- Required to pass background and fingerprint check
- Other duties assigned by Treasurer or Deputy

Job descriptions and applications are available at the Buena Vista County Treasurer's Office. Applications can also be found on the Buena Vista County website. <https://buonavistacounty.iowa.gov> Applications will be accepted through August 26, 2022.

No phone calls. Please send or bring your completed application and cover letter/resume to:

Buena Vista County Treasurer  
Attn Danelle  
215 E 5<sup>th</sup> St  
PO Drawer 149  
Storm Lake Iowa 50588  
[haberman@bvcountyiowa.com](mailto:haberman@bvcountyiowa.com)